

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 December 18, 2017, at 6:00 p.m.
4 at the Recreation Center
5

6 Attendance: **Board Members**

7 Mayor Rick Earnshaw, Woods Cross
8 Mayor Ken Romney, West Bountiful
9 Mayor Len Arave, North Salt Lake
10 Mayor Randy Lewis, Bountiful
11 Marti Money, Davis County Representative
12 Commissioner Bret Millburn, Davis County
13 Mel Miles, Davis County Representative
14 Councilmember Tami Fillmore, Centerville ***arrived at 6:10pm***
15

16 Others:

17 Todd Godfrey, Attorney
18 Galen Rasmussen, Board Treasurer
19 Tyson Beck, Board Clerk
20 John Miller, Executive Director
21 Scott McDonald, Aquatics & Fitness Director
22 Cory Haddock, Recreation & Ice Director
23 Lizie Allen, Aquatics Programs Manager
24 Heidi Kearsley, Customer Service Manager
25 Mary Gadd, Office Manager
26 Haley Turner, Recreation Specialist
27 Alan Kearsley, Woods Cross Resident

28 **WELCOME**
29

30 Chairman Earnshaw opened the meeting at 6:00pm.
31

32 **CITIZEN MATTERS**
33

34 None.
35

36 **MINUTES OF NOVEMBER 20, 2017 BOARD MEETING APPROVED**
37

38 Minutes of the Administrative Control Board meeting held on November 20, 2017, was
39 approved on a motion made by Mayor Lewis and seconded by Mayor Arave. Board Members
40 Earnshaw, Romney, Arave, Lewis, Money, Millburn and Miles voted "aye."
41

42 **NOVEMBER EXPENDITURES APPROVED**
43

44 John Miller noted the following expenditures: ERC Wiping Products, in the amount of
45 \$1,476.00, for sanitizing wipes. U.S. Bank, in the amount of \$2,020.89, for credit card purchases.
46 Utah Swimming, Inc., in the amount of \$7,840.00, for Tsunami swimmers annual registration
47 fees. Carpenter Paper Co., in the amount of \$1,104.90, for paper goods. Carr Printing Co., in the
48 amount of \$2,346.00, for four thousand brochures.
49

50 Commissioner Millburn inquired about how impactful the brochures instead of going

51 digital. Mr. Miller explained that many patrons appreciate having a brochure to refer to.

52

53 HVAC Construction, in the amount of \$1,030.00, for a roof top unit repair. Amerec, in
54 the amount of \$994.00, for repairing the steam room. South Davis Sewer District, in the amount
55 of \$4,939.86, for services for the year.

56

57 ***Councilmember Fillmore arrived***

58

59 Total expenditures of \$361,057.93 for the period of November 1, 2017 to November 30,
60 2017 was approved on a motion made by Mayor Romney and seconded by Commissioner
61 Millburn. Board Members Earnshaw, Romney, Arave, Lewis, Money, Millburn, Miles and
62 Fillmore voted “aye.”

63

64 **NOVEMBER FINANCIAL STATEMENT REVIEWED**

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66 Mr. Miller reported that pool revenues was at 89.7%, recreation was at 99.6% and ice
67 was at 82.6%. Mr. Miller reported that an error had occurred and that public notices has an
68 expense that will need to be recoded but that it didn’t affect the overall expenses. Pool
69 expenditures was at 79.7% overall.

70

71 Mr. Miller reported that in the Recreation expenses then in the Operating Supplies
72 account was at 133.6%. Mr. Miller attributed it to the large Jr. Jazz program but that overall
73 Recreation expenses was at 80.4% for the year. Councilmember Fillmore asked if the program is
74 running at revenue neutral are the expenses for the program rising faster than the revenue
75 received. Mr. Haddock answered that he wanted to take a look at the items coded to that account.
76 Mr. Miller added that the Jr. Jazz program has turned away 250 people and that staff has met
77 with Utah Athletic Center about using gyms to accommodate the demand.

78

79 **PUBLIC HEARING ON PROPOSED RATE INCREASES**

80

81 Mayor Romney made a motion to move to a public hearing at 6:22pm and was seconded
82 by Commissioner Millburn. Board Members Earnshaw, Romney, Arave, Lewis, Money,
83 Millburn, Miles and Fillmore voted “aye.”

84

85 Mr. Miller presented a proposed pricing structure that he hoped would minimize the
86 impact to Singles & Couples and provide smaller families with a break. Only new memberships
87 would be charged the new rates and current members could renew at the old rates.

88

Membership Type	Current Resident	Proposed Resident	Current Non-Resident	Proposed Non-Resident
Family	\$450.00	\$420 + \$25 for each child up to \$495.00	\$585.00	\$540 + \$35 for each child up to \$645
Couple	\$375.00	\$395.00	\$485.00	\$505.00
Single	\$300.00	\$315.00	\$390.00	\$405.00
Senior Couple	\$275.00	\$300.00	\$350.00	\$385.00
Senior Single	\$225.00	\$250.00	\$290.00	\$320.00
Youth (3-17)	\$225.00	\$250.00	\$290.00	\$320.00

89

90 Mayor Romney liked the incentive for the singles/couples to keep them as members. Mrs.
91 Money asked if the projected \$250,000 in revenue from the membership price increase would be
92 affected by the new rates being proposed. Mr. Miller answered that revenue could be less with
93 the new changes. Mr. Miller discussed that November membership sales was a record month,

94 putting the District at almost 23,000 members. Mrs. Money expressed that it would be difficult
95 for her if staff came back year after year increasing the rates instead of a larger increase in one
96 year that would last 3-5 years. Councilmember Fillmore commented that while she likes the
97 scaling for families that strategic wise it doesn't make sense to lower prices (for smaller families)
98 when you are having a record month of membership sales.
99

100 Commissioner Millburn inquired how many unique new memberships came in the past
101 year. Mr. Miller stated that the computer software cannot give that information. Commissioner
102 Millburn commented that all memberships should have an increase and not just select the new
103 memberships.
104

105 There were no public comments and Chairman Earnshaw closed the public hearing at
106 6:35pm on a motion made by Mayor Romney, seconded by Commissioner Millburn. Board
107 Members Earnshaw, Romney, Arave, Lewis, Money, Millburn, Miles and Fillmore voted "aye."
108

109 **RESOLUTION NO. 2017-02 – ADOPTING 2018 RATE INCREASES**

110

111 Mayor Lewis expressed that increasing all membership rates at once makes more sense.
112 Mayor Romney asked the Board who liked the scaling rates for families and Commissioner
113 Millburn asked if data of how many memberships have what number of family members.
114 Councilmember Fillmore informed the Board that she has heard the complaint of how much
115 more it costs to add just one child to their membership. Mrs. Heidi Kearsley told the Board that
116 there are 212 memberships with 3 members, 515 memberships with 4 members, 593 with 5
117 members, 545 with 6 members, 416 with 7 members, 62 with 8 members and 26 with 9
118 members.
119

120 Mayor Arave expressed that he doesn't have a problem with small increases year after
121 year instead of a large increase where people may then decide to go somewhere else.
122 Councilmember Fillmore agreed that once a member goes elsewhere that the District probably
123 wouldn't get them back. Mayor Lewis commented that South Davis County is projected to grow
124 by 6% over the upcoming years. Commissioner Millburn expressed that more thought needs to
125 be given to pricing and partnering with others.
126

127 Councilmember Fillmore made a motion to increase prices as listed in staff report for
128 Single Use Admission and Punch Pass 25-Visits but that Family Membership be \$450 for 2
129 adults and 1 child, \$460 for 2 adults/2 children, \$475 for 2 adults/3child and \$495 for 2
130 adults/4children. Mayor Romney seconded the motion.
131

132 Commissioner Millburn made a substitute motion to return to the original increase of
133 10% on all memberships (with no scaling on family memberships) and 20% on single use
134 admissions and that the District undertake a thorough review. Mayor Lewis seconded the
135 substitute motion.
136

137 Mayor Arave commented that the motion to raise rates did not have to be passed in this
138 meeting and it could be done at any point during the year. Commissioner Millburn made an
139 amendment to the substitute motion that rate increases be tabled at this point in time. Mrs.
140 Money commented that things have a way of being moved to the next meeting. Mayor Arave
141 mentioned that the cash flow doesn't go upside down until 2019 and feels that the District could
142 wait another 6 months before raising the rates.
143

144 Commissioner Millburn returned to the motion to accept Resolution No. 2017-02,

145 adopting the proposed rate increases as amended with no scaling on family memberships, and
146 was seconded by Mayor Lewis. A roll call vote was taken. Board Members Millburn, Money,
147 Miles, Lewis, Romney and Earnshaw voted “aye.” Board Members Fillmore and Arave voted
148 “nay.”

149

150 **PUBLIC HEARING ON 2018 CALENDAR YEAR BUDGET**

151

152 Commissioner Millburn made a motion to move to a public hearing at 6:59pm and was
153 seconded by Mayor Romney. Board Members Earnshaw, Romney, Arave, Lewis, Money,
154 Millburn, Miles and Fillmore voted “aye.” Chairman Earnshaw opened it up to the public for
155 comments.

156

157 Commissioner Millburn made a motion to close the public hearing at 7:00pm and was
158 seconded by Mayor Romney. Board Members Earnshaw, Romney, Arave, Lewis, Money,
159 Millburn, Miles and Fillmore voted “aye.”

160

161 **RESOLUTION NO. 2017-03 – ADOPTING FINAL 2018 CALENDAR YEAR BUDGET**

162

163 Mayor Romney made a motion to accept Resolution No. 2017-03, adopting a 2018
164 Calendar Year Budget, and was seconded by Commissioner Millburn. A roll call vote was taken.
165 Board Members Earnshaw, Romney, Arave, Lewis, Money, Millburn and Miles voted “aye.”
166 Board Member Fillmore voted “nay.”

167

168 Councilmember Fillmore commented that she greatly appreciates the work the staff does
169 and that asking for a full-time Recreation employee is a fair ask from the Board but that the
170 Recreation department has a program where they are turning participants away and that facility
171 issues should be solved before adding an additional employee.

172

173 **ADOPT BOARD ANNUAL MEETING SCHEDULE FOR 2018 CALENDAR YEAR**

174

175 Mayor Romney made a motion to approve the 2018 schedule, seconded by
176 Commissioner Millburn. Board Members Earnshaw, Romney, Arave, Lewis, Money, Millburn,
177 Miles and Fillmore voted “aye.”

178

179 **FACILITY EVENTS**

180

181 Mr. Miller mentioned the Thanksgiving Race, held Nov. 23rd 2017, went great.

182

183 **OTHER MATTERS**

184

185 Commissioner Millburn expressed his gratitude to Mr. Miles and his service on this
186 Board.

187

188 Next Board meeting will be January 8, 2018 at 3:45 p.m.

189

190 Meeting adjourned at 7:06 p.m. on a motion made by Commissioner Millburn and
191 seconded by Mayor Romney.

192

193 *****approved on January 8, 2018 with corrections*****