

## South Davis Recreation Center

550 N 200 W  
Bountiful, Utah 84010

**POSITION:** Snack Bar Cashier

**STARTING PAY:** \$7.75

**POSITION REPORTS TO:** Office Manager, Customer Service Manager and Snack Bar Manager

**GENERAL PURPOSE:** Under the direction of the Snack Bar Manager, responsible for the operation of a retail food service establishment, preparation of fast-foods and beverages, maintain safe methods to ensure public safety.

### **EXAMPLE of DUTIES:**

1. Ensures quality, helpful, friendly, courteous, and professional service is provided at all times. Ensures personal appearance and hygiene meets grooming standards and presents a professional image.
2. Ensures transactions are performed efficiently, effectively, and accurately. Cash handling and inventory control procedures are followed as established. Any errors or deviations are immediately reported to a supervisor.
3. Opens concessions, organizes, maintains and closes assigned concession location, making sure that it properly prepared, stocked, clean, and presentable prior to opening the next day.
4. Completes close-out procedures as established, including the counting of money and completion of all associated documentation. Return funds to proper staff.
5. Ensures compliance with all regulatory, safety and health standards.
6. Maintains cleanliness standards in food and beverage service areas in order to have a clean, presentable, attractive facility and to satisfy state and local health board requirements. Maintains records for Health Department in regards to food safety procedures.
7. Describes menu items to assist in customer ordering. Operate general concession equipment, coffee maker, hot chocolate, nacho cheese dispenser, hot dog roller grill, etc.
8. Handle high-demand situations in an appropriate manner.
9. Monitor exit door, bouldering cave and multi-purpose gym usage. Keep non-paying persons from entering the exit door, ensure participants are following rules in the bouldering cave and multi-purpose gym areas. Perform cleaning of lobby and party room after groups or regular usage.
11. Other duties as assigned; including assisting at special events that stray from regular hours, duties and location.

### **MINIMUM REQUIREMENTS:**

1. At least 15 years of age, preference given to 16 years and older.
2. Ability to communicate effectively with patrons, supervisors, and other employees

3. Alert, attentive, and responsible
4. Ability to be a team player
5. Must possess a Davis Health Department Food Handlers Permit.
6. Maintain be current in certifications for American Red Cross CPR/First Aid for the Professional Rescuer or obtain through discounted classes offered by the recreation center within 90 days of hire.

**WORKING CONDITIONS:**

1. Willing and available to work mornings, afternoons, evenings, weekends, and holidays
2. Moderate physical activity including pushing, pulling, and lifting medium weights
3. Uncomfortable working positions such as stooping, crouching, and bending
4. May have a few disagreeable elements such as noise, poor ventilation, and extreme or uneven temperatures
5. Work inside and outside
6. Exposure to stressful situations as a result of human behavior