

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 January 14, 2019, at 5:00 p.m.
4 at the Recreation Center
5

6 Attendance: **Board Members**

7 Marti Money, Davis County Representative
8 Bret Millburn, Davis County Representative
9 Mayor Ken Romney, West Bountiful
10 Mayor Randy Lewis, Bountiful
11 Councilmember Tami Fillmore, Centerville
12 Mayor Rick Earnshaw, Woods Cross
13 Mayor Len Arave, North Salt Lake
14

15 Others:

16 Jayme Blakesley, Hayes, Godfrey & Bell Attorney
17 Galen Rasmussen, Board Treasurer
18 Tyson Beck, Board Clerk
19 Tif Miller, Executive Director
20 Scott McDonald, Aquatics & Fitness Director
21 Cory Haddock, Recreation & Ice Director
22 Lizie Allen, Aquatics Programs Manager
23 Heidi Kearsley, Customer Service Manager
24 Mary Gadd, Office Manager
25 Haley Turner, Recreation Specialist
26 Tom Lund, Maintenance Supervisor
27 Madison Crawford, Recreation Specialist
28 Brent Tippets, VCBO Architecture
29 Whitney Ward, VCBO Architecture
30 Ron Mortensen, Bountiful Resident
31 Michael Glissmeyer, Bountiful Resident
32 Audrey Carlson, Kaysville Resident
33 Lindsey Boyton, Woods Cross Resident

34 **WELCOME**

35
36 Chairman Ken Romney opened the meeting at 5:10 p.m.
37

38 **CITIZEN MATTERS**

39
40 Lindsey Boyton addressed the Board about the District's elite swim team members being
41 forced to another time and lane configuration that she believes is a safety hazard.
42

43 Michael Glissmeyer asked the Board that the entire budget be prepared with specific line
44 items for every program or service the District offers and suggested that the Swim Coach be the
45 additional full-time employee the Board approved with the 2019 Budget.
46

47 **APPROVAL OF MINUTES FOR DECEMBER 17, 2018**

48
49 Councilmember Fillmore suggested adding what the Board was voting on in line #174.

50 Minutes were changed to read as “Board Chair Money asked for a vote to close the public
51 hearing at 4:54 p.m. Board Members Arave, Earnshaw, Lewis, Money, Romney, Fillmore,
52 Pugsley and Millburn voted “aye.”
53

54 Corrected Minutes of the Administrative Control Board meeting held on December 17,
55 2018, was approved on a motion made by Mayor Earnshaw and seconded by Mayor Lewis.
56 Board Members Money, Millburn, Romney, Lewis, Fillmore, Earnshaw and Arave voted “aye.”
57

58 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT**
59 **REVIEW FOR DECEMBER 2018**
60

61 Mr. Miller informed the Board that there will still be items coming in and that the
62 financial statement is not all encompassing. Mayor Arave inquired if all the expenditures for the
63 various facility shutdowns were included and Mr. Miller answered yes. Councilmember Fillmore
64 asked if any outstanding expenses were large Capital projects and Mr. Miller answered that there
65 was one left for the bikes.
66

67 Total expenditures of \$1,460,260.27 for the period of December 1, 2018 to December 31,
68 2018 was approved on a motion made by Councilmember Fillmore and seconded by Mayor
69 Earnshaw. Board Members Money, Millburn, Romney, Lewis, Fillmore, Earnshaw and Arave
70 voted “aye.”
71

72 **ELECTION OF BOARD VICE-CHAIR**
73

74 Mayor Arave nominated Councilmember Fillmore to serve as Vice-Chair and was
75 seconded by Mr. Millburn. Board Members Money, Millburn, Romney, Lewis, Fillmore,
76 Earnshaw and Arave voted “aye.”
77

78 **VCBO UPDATE ON MASTER PLAN SURVEY**
79

80 Whitney Ward presented the changes made to the survey after receiving feedback. Ms.
81 Ward highlighted the updated introduction paragraph to give more background into the District
82 and a series of questions about the value of recreation and where they seek recreation currently.
83 Ms. Ward continued that questions that were ranking answers were changed to a drag and drop
84 instead, admissions were expanded to be more inclusive of the options that were available, added
85 a not applicable option to questions that warranted it and expanded the amenities list to include
86 indoor/outdoor pickleball and tennis.
87

88 Mr. Millburn inquired what the dividing line was for the District when there are many
89 avenues of recreation, referencing the answer choices of an off-leash dog park and performing
90 arts programs. Brent Tippetts replied that they were asked to look beyond the boundaries and the
91 other opportunities that could be available. Ms. Ward commented that the Board could ask the
92 questions to get the replies and then make an informed decision of whether to include it. Mayor
93 Arave and Mayor Romney mentioned that their cities plan to utilize the results of the survey for
94 their respective cities.
95

96 Mr. Tippetts informed the Board that an updated survey would be sent out for their review
97 in the next day or so. The Board and Mr. Tippetts discussed including the School District, the
98 distribution of the survey and the time frame for collecting answers for the survey.
99

100 **MEMBERSHIP REPORT**

101
102 Mr. Miller asked the Board if they had any questions. Mayor Arave commented that it
103 appears membership sales are down 5% and Mr. Miller added that January membership sales are
104 up quite a bit compared to the previous year.

105
106 **EXECUTIVE DIRECTOR REPORT**

107
108 Mr. Miller briefly mentioned the medical emergency that occurred at the facility on
109 January 3rd, 2019. Mr. Miller asked about having the option of using Blomquist Hale for
110 incidents like this to assist in counseling the staff that handles these emergencies. It would be
111 about \$400 a month for their services. Chairman Romney asked if they can be utilized on a per
112 incident basis and Mr. Miller answered it would cost more to provide it in that manner.

113
114 Mr. Miller informed the Board that a bid was received from Canon to replace the copier
115 that was destroyed by a leak in the fire line.

116
117 Mr. Miller reported to the Board that the full-time position that was chosen is the Swim
118 Coach position.

119
120 **FACILITY EVENTS**

121
122 Not reviewed.

123
124 **OTHER MATTERS**

125
126 Councilmember Fillmore asked for a review of the Interlocal Agreement with the Davis
127 School District be put onto a future agenda.

128
129 **PUBLIC HEARING TO UPDATE FEE SCHEDULE FOR FY2019**

130
131 Chairman Romney opened a public hearing at 6:21 p.m. and asked for any public
132 comments. Michael Glissmeyer commented that some rental fees are not enough to cover the
133 staff needed. Board Members asked questions of staff regarding the different rentals. Mayor
134 Earnshaw and Chairman Romney asked if the rental fees should be increased higher than the
135 proposed amount. Mr. Miller replied that staff didn't want to increase too much at once and deter
136 the rentals from occurring. Chairman Romney closed the public hearing at 6:28 p.m.

137
138 **RESOLUTION 2019-1 TO APPROVE UPDATED FEES**

139
140 Councilmember Fillmore asked about the disparity between the cost of a team
141 registration for Jr. Jazz (\$470/\$485) and an individual registration (\$81/\$85), because a team of
142 10 players individually is a total of \$810/\$850 versus the \$470/\$485. Mr. Miller said the
143 competition teams are different than a team made up of individuals in that they play other teams
144 from other leagues. Mr. Haddock added that competition teams also provide their own jerseys.

145
146 Councilmember Fillmore also questioned the price of \$65 for a Fall only soccer season to
147 the \$85 cost of a Fall & Spring soccer season and what the benefit is to the District to incentive
148 the Spring season at such a cheaper rate. Mr. Haddock replied that the player has the jersey
149 already and it allows for teams to stay together for a full season. Councilmember Fillmore

150 suggested that to keep the revenue the same to change the costs to \$60 and \$90 for the Fall only
151 and Fall & Spring soccer seasons, respectively.

152
153 Mrs. Money suggested that ice walkers be made available at no charge if they don't bring
154 in a lot of revenue. Councilmember Fillmore agreed that not charging for younger children, 5
155 years and under, but that older children will grab them and be more reckless and dangerous with
156 them. Mr. Haddock informed them that only 10 years and under can rent them but that older kids
157 will grab them and that the rental charge has generated approximately \$10,000 in revenue.

158
159 Mayor Lewis made a motion to approve Resolution 2019-1, A Resolution of the South
160 Davis Recreation District Administrative Control Board Adopting Increased Admission Fees for
161 Admission to the South Davis Recreation Center, as presented but with the caveat that at a time
162 determined by the Board that staff will review the fee schedule with the Board. Mrs. Money
163 seconded the motion.

164
165 Mr. Miller asked for a discussion regarding the increase in the senior walking pass.
166 Councilmember Fillmore commented that it is necessary and could be higher than the proposed
167 amount. Mrs. Money mentioned that the cost is still a great bargain.

168
169 Chairman Romney asked for a roll call vote. Board Members Money, Millburn, Romney,
170 Lewis, Fillmore, Earnshaw and Arave voted "aye."

171
172 **NEXT BOARD MEETING**

173
174 Next Board meeting will be February 11, 2019 at 3:30 p.m.

175
176 Meeting adjourned at 6:47 p.m. on a motion made by Mr. Millburn and seconded by Mrs.
177 Money.