

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 February 8, 2021, at 3:30 p.m.
4

5 Board Members present via Zoom:

6 Mayor Len Arave, North Salt Lake
7 Marti Money, County Representative
8 Bret Millburn, County Representative
9 Mayor Rick Earnshaw, Woods Cross
10 Mayor Randy Lewis, Bountiful
11 Todd Meyers, County Representative **arrived at 4:04 p.m.*
12

13 Board Members present at facility:

14 Mayor Ken Romney, West Bountiful
15

16 Others in attendance:

17 Tif Miller, Executive Director
18 Jayme Blakesly, District Attorney
19 Tyson Beck, District Clerk
20 Galen Rasmussen, District Treasurer
21 Scott McDonald, Aquatics & Fitness Director
22 Tom Lund, Maintenance Supervisor
23 Mary Gadd, Office Manager
24 Cory Haddock, Ice & Recreation Director
25 Haley Turner, Recreation Specialist
26 Rebeka Hatcher, Customer Service Manager
27 Lizie Allen, Aquatic Program Manager
28 Ron Mortensen, Bountiful Resident
29 Anna Erickson, Bountiful Resident
30

31 **WELCOME**
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33 Chairman Arave opened the meeting at 3:36 p.m.
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35 **CITIZEN COMMENTS**
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37 None.
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39 **APPROVAL OF MINUTES FOR OCTOBER 5TH, 2020 MEETING**
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41 Minutes of the Administrative Control Board meeting held on was approved on a motion
42 made by Mayor Earnshaw and was seconded by Mayor Lewis. Board Members Arave, Money,
43 Millburn, Earnshaw, Lewis, and Romney voted "aye."
44

45 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
46 **FOR JANUARY 2021**
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48 Total expenditures of \$1,725,981.48 for the period of January 1 to January 31, 2021 was
49 approved on a motion made by Mayor Earnshaw and was seconded by Mayor Lewis. Board

50 Members Arave, Money, Millburn, Earnshaw, Lewis, and Romney voted “aye.”

51

52 Mr. Miller reported that revenue is down from the same time last year and that is mostly
53 attributed to membership sales. Spring Recreation programs are higher than the previous year
54 when it was pre-covid. Chairman Arave asked for a report showing the cash burn each month for
55 the Board to review.

56

57 **UPDATE ON LEISURE POOL ROOF PROJECT**

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59 Mr. Miller relayed that Hogan is moving forward with bids for equipment and services
60 and in the next couple of weeks will have more information available. Due to delays due to
61 Covid the project has been moved to the fall and will also reduce impact to busier times of the
62 facilities. Mrs. Money asked if the length of construction is known, and Mr. Miller replied that it
63 is estimated to be 8-12 weeks.

64

65 **ICE RIBBON OPERATIONS UPDATE**

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67 Mr. Miller reported some basic data regarding the Ribbon.

- 68 • Sales for admissions, skate rentals and walker rentals - \$84,000 (\$100,000 budgeted)
- 69 • Operational expenses - \$25,000 in payroll, \$3,400 for utilities
- 70 • Net revenue - \$12,000 through January 31

71

72 **INTERLOCAL AGREEMENT WITH SCHOOL DISTRICT DISCUSSION**

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74 Chairman Arave explained that Board Members have reviewed the agreement many
75 times and asked for points of discussion for a meeting that will occur later in the week. Mr.
76 Blakesly expects the conversation to focus on the District needs, cooperation and sharing.

77

78 Mr. Miller apprised the Board of a situation learned about last week, where field space at
79 Bountiful Jr. High was to be requested for the entire school year back in July. Recreation Staff
80 only had requested fall use and they missed out on some spring field use. Mayor Earnshaw
81 mentioned that with all the pool time and space that the High Schools use that gym availability
82 should be discussed. Mr. Millburn expressed that if staff reserves through each individual school
83 that the school be made aware of the interlocal agreement.

84

85 **FAMILIES FIRST ACT DISCUSSION**

86

87 Mr. Miller reported that the Families First Act expired on December 31, 2020 but the
88 District has still been allowing the benefits that the act provided. Among other things, the act
89 provided paid time off when an employee tested positive or through contact tracing needed to
90 quarantine. Chairman Arave offered an extension of the act through March 31, 2021. Mrs.
91 Money asked if an expense is known for what has been given to this point. Mayor Romney
92 inquired if the number of hours granted to employees was updated or changed when the CDC
93 changed quarantine periods. Mr. Miller answered employees can return to work faster but those
94 sharing a household still have longer quarantine periods.

95

96 **EXECUTIVE DIRECTOR REPORT**

97

98 Mr. Miller reported that there have been a lot of swim meets recently and there will be

99 another this weekend. BYU cancelled any high school activities, and the District was contacted
100 and asked to host two State meets.

101
102 Mr. Miller covered upcoming events, Sweethearts Race, indoor triathlon, spring
103 recreation programs registration and parent & youth hours have started in the multi-purpose gym.
104

105 Mr. Miller notified the Board that Will Baker, a maintenance employee who was hired in
106 September 2020, unfortunately passed away over the weekend.

107
108 **NEXT SCHEDULED BOARD MEETING**

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110 The next Board meeting will be on March 15, 2021.

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112 Meeting adjourned at 4:24 p.m. on a motion made by Mayor Earnshaw.

APPROVED