

**South Davis Recreation District  
Administrative Control Board Meeting**

April 9, 2018, at 4:00 p.m.  
at the Recreation Center

Attendance: **Board Members**

Councilmember Tami Fillmore, Centerville  
Nate Pugsley, Davis County Representative  
Mayor Randy Lewis, Bountiful  
Mayor Rick Earnshaw, Woods Cross  
Marti Money, Davis County Representative  
Mayor Len Arave, North Salt Lake  
Mayor Ken Romney, West Bountiful *\*\*arrived at 4:06 p.m.*

Others:

John Miller, Executive Director  
Todd Godfrey, Attorney  
Scott McDonald, Aquatics & Fitness Director  
Cory Haddock, Recreation & Ice Director  
Kathleen Steadman, Aquatic Operations Manager  
Mary Gadd, Office Manager  
Lizie Allen, Aquatic Programs Manager

**WELCOME**

Board Chair Money opened the meeting at 4:05 p.m. and excused Commissioner Bret Millburn.

**CITIZEN MATTERS**

None.

**JOHN MILLER ANNOUNCES RETIREMENT AS EXECUTIVE DIRECTOR**

*\*\*\*Mayor Romney arrived at 4:06 p.m.\*\*\**

John Miller expressed his appreciation toward the staff of the facility and announced that after 41 years that he will be retiring as the Executive Director, effective June 29, 2018. The Board applauded the work Mr. Miller has done for the community.

**FORMATION OF SUB-COMMITTEE TO SEARCH FOR EXECUTIVE DIRECTOR**

Board Chair Money distributed a copy of Mr. Miller's employment agreement and his job

description. Board Chair Money opened the floor to other Board Members input on the job description and hiring process. Mr. Miller gave a brief background of his hiring process. Mr. Godfrey informed the Board that interviews for the Executive Director Position could be done during a closed session to protect the applicant's anonymity. Mr. Godfrey suggested a sub-committee to narrow the field of applicants down to the number of interviews for the full Board to interview in the closed session. A discussion was had concerning who should be included on the sub-committee and the hiring process.

Mayor Lewis made a motion to appoint a sub-committee of (6) six and suggested it consist of representatives from all cities in the District:

Gary Hill, Bountiful City Manager  
Ken Leetham, North Salt Lake City Manager  
Mayor Rick Earnshaw, Woods Cross  
Mayor Ken Romney, West Bountiful  
Board Chair Marti Money, Davis County Representative  
Councilmember Tami Fillmore, Centerville City

Nate Pugsley seconded the motion made by Mayor Lewis.

Councilmember Fillmore suggested that the Board seek other professional opinions with those who have more experience in hiring Executive Directors.

Board Chair Money asked for a roll call vote on the motion made by Mayor Lewis and seconded by Mr. Pugsley. Board Members Lewis, Earnshaw, Romney, Pugsley, Arave and Fillmore voted "aye."

At 4:35 p.m., Mayor Romney made a motion to move to a closed meeting, to discuss an individual's character, professional competence or physical or mental health. Mayor Earnshaw seconded the motion. A roll call vote was held and Board Members Lewis, Earnshaw, Romney, Pugsley, Arave and Fillmore voted "aye."

Attending the closed meeting was:

Councilmember Tami Fillmore, Centerville  
Nate Pugsley, County Representative  
Mayor Randy Lewis, Bountiful  
Mayor Rick Earnshaw, Woods Cross  
Marti Money, County Representative  
Mayor Len Arave, North Salt Lake  
Mayor Ken Romney, West Bountiful  
Todd Godfrey, District Attorney

Absent from the closed meeting was:

Commissioner Bret Millburn, Davis County

Meeting adjourned at 5:15 p.m. on a motion made by Mayor Arave and seconded by Mayor Romney.

\*\*\*\**corrected 6/14/18*\*\*\*\*