

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 August 21, 2017, at 3:45 p.m.
4 at the Recreation Center
5
6

7 Attendance: **Board Members**

8 Mayor Rick Earnshaw, Woods Cross
9 Councilmember Tami Fillmore, Centerville
10 Mel Miles, County Representative
11 Mayor Randy Lewis, Bountiful
12 Mayor Len Arave, North Salt Lake
13

14 Others:

15 John Miller, Executive Director
16 Cory Haddock, Recreation & Ice Director
17 Lizie Allen, Aquatics Programs Manager
18 Kathleen Steadman, Aquatics Operations Manager
19 Mary Gadd, Office Manager
20 Haley Turner, Recreation Specialist
21 Todd Godfrey, Attorney
22 Tyson Beck, Board Clerk
23 Nate Pugsley, Bountiful Resident
24 Jocee Bergeson,
25 Debby Richards, Bountiful Resident
26 Dan Burbank, CEME LED
27 Tommy Freeman, CEME LED
28 Brian Adams, Rock Mountain Renewable Energy
29

30 **WELCOME**

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32 Chairman Rick Earnshaw opened the meeting at 4:02 p.m.
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34 **CITIZEN MATTERS**

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36 Nate Pugsley, resident of Bountiful, represented a group of people who came on behalf
37 Jason Weir-Smith. Mr. Pugsley gave the Board Members a handout with the sports and facilities
38 the proposed facility would include and asked the Board to form a steering/exploratory
39 committee with a reasonable budget to measure demand, scope or needed facility and consider
40 providing a recommendation to the Board to fund a new SDRC facility.
41

42 Debby Richards, resident of Bountiful, also addressed the Board with the concerns of
43 tennis facilities for the high school teams and cost effective public use.
44

45 Mayor Arave inquired how full the basketball courts are at the facility and Mr. Miller
46 answered that drop-in basketball is full consistently enough that an effort is made to not disrupt
47 public use too often. Mayor Lewis said a steering committee is a good idea with proper
48 representation of each city, maybe a person from the county and the school district and to have
49 an outside analysis of how it could possibly affect the current facility. Councilmember Fillmore
50 expressed that she is willing to explore any idea but wanted to step back and have a more

51 concrete definition of when it is appropriate for the District to step in versus letting the private
52 sector cover the needs of the public. Mayor Arave warned that availability of land is decreasing
53 and to wait 5 years it will diminish more and will become more expensive.
54

55 Chairman Earnshaw recommended that forming a steering committee be put onto the
56 agenda for the next meeting. Councilmember Fillmore asked that a September meeting be added
57 for this purpose and to perform a historical review of the facility instead of waiting until the
58 October meeting. Mr. Miller said a meeting could be added to September 18, 2017.
59

60 **MINUTES OF JUNE 19, 2017 BOARD MEETING APPROVED**

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62 Minutes of the Administrative Control Board meeting held on June 19, 2017, was
63 approved on a motion made by Mayor Lewis and seconded by Councilmember Fillmore. Board
64 Members Earnshaw, Fillmore, Miles, Lewis and Arave voted “aye.”
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66 **JUNE & JULY EXPENDITURES APPROVED**

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68 John Miller noted the following expenditures: US Bank, in the amount of 209,575.00, for
69 the semi-annual interest payment on outstanding bond.
70

71 Total expenditures of \$640,012.68 for the period of June 1, 2017 to June 30, 2017 and
72 total expenditures of \$388,639.10 for the period of July 1, 2017 to July 31, 2017 was approved
73 on a motion made by Councilmember Fillmore and seconded by Mr. Miles. Board Members
74 Earnshaw, Fillmore, Miles, Lewis and Arave voted “aye.”
75

76 **JUNE AND JULY FINANCIAL STATEMENT REVIEWED**

77
78 Mr. Miller reported that revenues at the end of July are at 60.3% for pool accounts,
79 recreation accounts are at 77.9% and the ice rink accounts are at 54.7%. Expenses for pool
80 accounts at 52.6%, recreation accounts are at 56.2% and the ice rink accounts are at 53.3%.
81

82 Mayor Arave inquired about the expense to Aflac, in the amount of \$106.40. Mr. Miller
83 answered that it is a supplemental insurance that some employees are participating in.
84

85 Councilmember Fillmore commented that she was surprised at the gap between revenues
86 and expenditures for the facility, 63% to 53%, and asked if some big purchases that would even
87 those out. Mr. Miller replied that the end of the year will see expenditures that will even that out.
88

89 **PRESENTATION ON LED LIGHT REPLACEMENTS FOR RECREATION CENTER**

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91 Tommy Freeman, with CEME LED, presented a no-cost lighting upgrade for the facility.
92 Mr. Freeman stated that Allumia funds, meters and maintains the upgraded lights and then the
93 District would share the savings on utility payments during the 7-year service period. Mr.
94 Freeman estimated that the District would see approximately a \$20,400 savings per year.
95

96 Councilmember Fillmore asked for a cost comparison for the replacement bulbs and the
97 life expectancy of the bulbs. Mr. Freeman said they are commercial LED bulbs and that
98 replacement costs for them 10-15 years into the future is unknown. Mayor Lewis and Mayor
99 Arave wanted to know what the cost is to just replace all the bulbs now at cost and not do the
100 service period. Mr. Freeman stated it would cost about \$200,000 to change fixtures and bulbs.
101 The Board asked CEME LED to come back at the next meeting with a proposal of the District

102 paying the costs upfront for replacing the lights throughout the facility without sharing the
103 savings. Mayor Arave cautioned that a \$200,000 purchase that a competitive bid process be
104 completed.

105
106 **REPORT ON PARTIAL CLOSING OF THE RECREATION CENTER FOR ANNUAL**
107 **PREVENTATIVE MAINTENANCE OF FACILITY**

108
109 Mr. Miller reported that the aquatics area would be closing for 2 weeks for annual
110 maintenance and deeper cleaning tasks.

111
112 **BUDGET DISCUSSION FOR 2018**

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114 Mr. Miller explained he has met with staff discussing a few options; one way is to raise
115 the daily admission rates to come more in line with what other facilities are charging, i.e. an
116 adult admission would increase to \$6-7.00 from \$5 and a child admission to \$4.25-4.75 from
117 \$3.50. The other way is to raise the annual membership price by approximately 10%, i.e. a
118 family membership would increase to \$495 from \$450.

119
120 Councilmember Fillmore expressed that she preferred to not lose season pass holders that
121 the daily admission rates be raised to the smaller gap of \$6 for an adult and \$4.50 for a child. Mr.
122 Miller estimates that an increase of daily admissions by 20% would see an increase of \$240,000
123 in the upcoming budget. Mayor Lewis asked when was the last time rates were raised and Mr.
124 Miller replied the District has never raised the rates. Mayor Arave stated that if the District was
125 not upside down then rates should only be raised 3-5%. Mr. Miles stated that due to the long-
126 term capital needs of the District raising the daily admission rates to help build up that account.

127
128 **FACILITY EVENTS**

129
130 John Miller reported on recent and upcoming events at the Recreation Center:

- 131
- 132 • Movie Night – June 17th
 - 133 • Fitness Classes for children – Youth Speed & Agility Training and BOKS Kids
 - 134 • Movie Night – July 15th
 - 135 • Handcart Days Races – July 22nd – Half Marathon, 5k and 1k
 - 136 • Copper Cup – Aug 17-20th

137 **OTHER MATTERS**

138
139 Next Board meeting will be September 18, 2017 at 3:45 p.m.

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141 Meeting adjourned at 5:23 p.m. on a motion made by Councilmember Fillmore and
142 seconded by Mr. Miles.