

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 April 17, 2023, at 3:00 p.m.
4

5 Board Members present in person:

6 Mayor Ryan Westergard, Woods Cross City
7 Rick Earnshaw, County Representative
8 Councilmember Kate Bradshaw, Bountiful City
9 Councilmember Spencer Summerhays, Centerville City
10 Mayor Ken Romney, West Bountiful City
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12 Board Members present on Zoom:

13 Mayor Brian Horrocks, North Salt Lake City ***joined at 3:23 p.m.*
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15 Staff In Attendance:

16 Tif Miller, Executive Director Tyson Beck, District Clerk
17 Mary Gadd, Office Manager Cory Haddock, Ice & Recreation Director
18 Scott McDonald, Aquatics & Fitness Director Jayme Blakesley, District Attorney
19 Tom Lund, Facility Maintenance Supervisor
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21 Others In Attendance:

22 Ron Mortensen (Bountiful), Nate Plaizier (Bountiful), Aubrey Plaizier (Bountiful), LeeAnn
23 Powell (URPA Representative), Rhett Ogden (URPA Representative)
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25 **WELCOME**

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27 Chairman Earnshaw opened the meeting at 3:04 p.m. and excused Mayor Horrocks and Todd
28 Meyers.
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30 **PRESENTATION OF AWARDS FROM URPA BOARD**

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32 Scott McDonald introduced LeeAnn Powell, the Executive Director of the Utah Recreation &
33 Parks Association, and Rhett Ogden, the President-Elect for the URPA Board. Ms. Powell explained
34 that leading up to the annual conference that nominations are taken for several different awards. Mr.
35 Ogden then awarded the District with two awards, Outstanding Facility of the Year for the Bountiful
36 Ice Ribbon and Department of the Year for a Class III City (50,000+ residents).
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38 **CITIZEN MATTERS**

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40 Nate Plaizier addressed the lack of a non-annual membership option and would prefer a
41 month-to-month membership or a summer months membership. He stated his neighborhood has
42 expressed their desire for these types of memberships and they've mentioned going to other pools
43 that offer that reduced length of membership.
44

45 **APPROVAL OF MINUTES FOR MARCH 13TH, 2023**

46 Minutes of the Administrative Control Board Meeting held on March 13th, 2023, was
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48 approved on a motion made by Mayor Romney, and was seconded by Councilmember Bradshaw.
49 Board Members Westergard, Earnshaw, Bradshaw, Summerhays, and Romney voted “aye.”

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51 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR**
52 **MARCH 2023**

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54 Mr. Miller mentioned that March was a month with three payrolls, which increases the
55 expenditures. Mr. Miller highlighted the expenditure on line #45, Ember Labs, LLC, in the amount of
56 \$1,001.67, for a swim clinic that Tsunami was holding. Mr. Miller continued with the expenditure on
57 line #26, Reigning Champs Football LLC, in the amount of \$13,180.00, for the jerseys for the flag
58 football program.

59
60 Total expenditures of \$613,940.24 for the period of March 1, 2023, to March 31, 2023, was
61 approved on a motion made by Councilmember Bradshaw and seconded by Mayor Romney. Board
62 Members Westergard, Earnshaw, Bradshaw, Summerhays, and Romney voted “aye.”

63
64 ***Mayor Horrocks joined on Zoom at 3:23 p.m.***

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66 **OPEN PUBLIC MEETINGS ACT TRAINING**

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68 Jayme Blakesley performed a training in accordance with the open and public meetings act.

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70 **SUBCOMMITTEE UPDATES**

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72 Councilmember Bradshaw reported that after receiving the Board’s feedback the Land Use
73 Committee, after discussions with the architect, has found that a possible more permanent structure
74 over the proposed outdoor lap pool and widening the pool would be too costly. Councilmember
75 Bradshaw asked for approval from the Recreation District Board before presenting the plan to the full
76 Bountiful City Council for their approval.

77
78 Mayor Romney gave a brief synopsis of the current interlocal agreement and stated that the
79 approach they looked at last was how Farmington High School is now using the pool and the
80 residents are not paying taxes to the District and possibly adding a fee for the time they use. Mr.
81 Miller explained that looking at just the lanes that are utilized it would be about \$33,500, but after
82 reviewing other additional operations & maintenance that can be attributed to high school pool use,
83 that a total could be as much as \$99,000. However, the recommendation would be to go forward with
84 the \$60,500 for the swim season.

85
86 **DISCUSSION ON FACILITY ACCESS APPEAL PROCEDURES/DATE**

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88 Jayme Blakesley reported that Mr. Miller and Mr. Haddock received complaints from
89 multiple people on an individual who is employed by the District teaching the Learn-To-Skate
90 program and uses the facility to teach private skating lessons for their own private business. Mr.
91 Miller and Mr. Haddock reviewed the complaints and found them to be confirmed and they provided
92 a notice to the employee to come discuss the complaints with them. The individual did not deny the
93 more difficult of the alleged behaviors and the decision was made to terminate both employment of
94 the individual and disallow them from using the facility.

95

96 Mr. Blakesley stated that in the District’s rules and regulations there is a process that relates to
97 terminating someone’s membership and access to the facility but that the individual has the right to
98 appeal the decision to the Board. Mr. Blakesley stated the individual has exercised that right and that
99 they are in the process of scheduling a hearing for the appeal. Mr. Blakesley added that in the future
100 that he would suggest a change in the rules and regulations to be clearer in what it means to terminate
101 a membership and terminating the right to use the facility to teach.
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103 ***Mayor Brian Horrocks arrived in person at 3:54 p.m.***
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105 Staff and Board Members discussed different dates and times to hold the hearing that worked
106 best for most people and settled on May 8th, 2023, at 5:30 p.m.
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108 **DISCUSSION ON DISTRICT FINANCES**
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110 Tyson Beck reported that the audit is in the final stages and is confident that the numbers will
111 not change. Mr. Beck stated that the District will report a significant loss in 2022 and explained what
112 components are causing that loss.
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114 Mr. Beck explained that the District is reporting a 1.2 million dollar loss in operations, the
115 largest loss in District history. He noted that the loss is an accounting net loss, and not cash out the
116 door, and has depreciation expense embedded in it. Mr. Beck stated that the leisure pool roof repairs,
117 a \$694,000 expense in 2022, were classified as repair and maintenance instead of a capital project,
118 per accounting standards. Mr. Beck stated that the replacement of the air handling units,
119 approximately a \$1.1 million dollar project, was classified as a capital project. This expense was put
120 on the balance sheet as an asset, and in that process the old air handlers were disposed of and booked
121 a loss of \$437,000 dollars in 2022. Mr. Miller added that the old air handlers were depreciating on a
122 30-year schedule, instead of 15–20-year period.
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124 Mr. Beck noted some other non-capitalized large expenses were the ice rink compressor
125 replacement for \$68,000, the purchase of starting blocks for the pool for \$51,000, the lane lines in the
126 pool for \$12,000, and the slurry seal in the parking lot for \$40,000. Mr. Beck added that the
127 overcollection on the tax subsidy is also being backed out and shown as a loss because the District
128 will repay that. Mr. Beck said that the difference between revenues (cash in) and expenses (cash out),
129 approximately \$59,000, is also included in the loss.
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131 Mr. Beck concluded that it was not just the operations that is driving the loss. Chairman
132 Earnshaw stated that a further look into changing the trend line trajectory would be discussed in
133 detail in the upcoming work session.
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135 **MEMBERSHIP REPORT**
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137 Mr. Miller reported that March saw \$40,000 increase from 2022 for the same month.
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139 **BOARD CHAIR REPORT**
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141 No further matters.
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143 **EXECUTIVE DIRECTOR REPORT**

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Mr. Miller reported on the following:

- Snack bar vendor will be opening the snack bar on Saturday April 22nd

NEXT BOARD MEETING

The next board meeting will be held on Monday, May 1st at 5:30 p.m.

OTHER MATTERS

Mayor Westergard inquired about the question from the previous meeting on the revenue the Sweethearts race. Mr. Miller reported that the gross revenue, before expenses, was \$7,100.00.

CLOSED HEARING TO DISCUSS THE CHARACTER, PROFESSION COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL

No closed hearing was held.

ADJOURN

At 4:35 p.m., Mayor Westergard made a motion to adjourn. Mayor Romney seconded the motion.

