

1 **South Davis Recreation District**  
2 **Administrative Control Board Meeting**

3 January 24, 2022, at 3:30 p.m.  
4

5 Board Members present in person:

6 Todd Meyers, County Representative  
7 Marti Money, County Representative  
8 Mayor Ryan Westergard, Woods Cross  
9 Councilmember Spencer Summerhays, Centerville  
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11 Board Members present on Zoom:

12 Rick Earnshaw, County Representative  
13 Mayor Ken Romney, West Bountiful  
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15 Others in attendance:

16 Tif Miller, Executive Director	Jayne Blakesly, District Attorney
17 Tyson Beck, District Clerk	Mary Gadd, Office Manager
18 Tom Lund, Maintenance Supervisor	Cory Haddock, Ice & Recreation Director
19 Scott McDonald, Aquatics & Fitness	Shawna Andrus, Bountiful City Recorder
20 Ron Mortensen, Bountiful Resident	

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22 *\*\*Agenda items were taken out of order\*\**  
23

24 **WELCOME**

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26 Chairman Meyers opened the meeting at 3:33 p.m.  
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28 **CITIZEN MATTERS**

29  
30 None.  
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32 **POOL PROJECT UPDATE**

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34 Mr. Miller gave a quick review for the new members and then updated the Board that the  
35 project is mostly done except for the air handlers. They are expected to ship during the week and  
36 installed later in the year, installation includes closures of the fitness room and both indoor pools. Mr.  
37 Miller stated that he has asked for possibilities of completing the work quicker than the contractors  
38 have outlined. Mr. Miller reported that the new toy is a hit and the roof and ceiling paint in the leisure  
39 pool looks great.  
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41 **COVID-19 UPDATE**

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43 Mr. Miller reported that like most places that staff is contracting covid and that there has been  
44 just one instance, a Sunday at the Ice Ribbon, of closing due to shortages. Mr. Miller reported that  
45 full-time staff has filled in some holes with staffing and that staff is following all guidelines from the  
46 CDC and the State. Mr. Miller answer Chairman Meyers question on what the guidelines were for  
47 staff, and those exposed, and when they are eligible to return to work.

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**REVIEW OF SDRD MASTER PLAN AND PROPOSED BONDING PROCESS**

Chairman Meyers asked Mr. Miller to include this agenda item to assist the new Board members in being brought up to speed on the Districts Master Plan.

Mr. Miller stated that the project was started back in 2018 when VCBO was brought onboard to assist with an early survey that was performed online. The results of the survey showed a large aquatics community and their desire for additional pool space and opportunities. Mr. Miller continued that internally it was identified that there is a need for additional gym space for Jr. Jazz games, private rentals, and pickleball.

The second survey, completed through Y2 Analytics, showed a lot of the same information. The top 5 results in this second survey show that residents recognized the overall value that the District amenities provide, that overall residents have positive experiences with the District, indoor pools are the most popular amenity, youth sports matter a lot to the community, and that the residents willingness to pay increased taxes to fund new or existing facilities is shaky. Mr. Miller stated this survey began prior to the covid outbreak, but ended after the public went through covid, and the survey had a 6% response rate.

Mr. Miller said that a second facility was a large part of the survey and that residents in North Salt Lake and Woods Cross felt underserved. The secondary facility would likely be in the southwest quadrant of the District and would provide fitness opportunities, gym space, and an outdoor pool and activity pool with features. Mr. Miller stated that estimated price is approximately 43 million but does not include any funding from outside sources. Mr. Miller continued that part of the price of 43 million includes some projects within the current facility. These projects are adding more fitness space, creating a new daycare area, changing the current daycare to a fitness/cycle space, creating a members/ADA entrance at the west exit doors.

Mr. Miller informed Councilmember Summerhays that the idea is to have the bond referendum on the ballot this fall. Councilmember Summerhays inquired if there is a planned overlap period of the bond that will be maturing in 2026 and, if passed and accepted, the new bond for this master plan. Mr. Miller answered that there would be a slight overlap and taxpayers would see an increase and then a decrease after 2026. Mr. Miller added that additional funding was still being sought to help decrease the tax amount to try to keep the tax amount at the same amount as it is currently. Councilmember Summerhays asked if any nearby facilities had a similar locker room design with the proposed family style. Mr. Miller stated that the hope is to have the Board tour the Provo facility who has the same design.

**INTRODUCTION AND WELCOME OF NEW BOARD MEMBERS; SWEARING IN OF BOARD MEMBERS**

Chairman Meyers had all Board members introduced themselves. Shawna Andrus administered the oath of office to Board Members Councilmember Spencer Summerhays, Mayor Ryan Westergard, County Representative Rick Earnshaw and County Representative Todd Meyers.

**APPROVAL OF MINUTES FOR DECEMBER 13, 2021 AND DECEMBER 20, 2021 MEETINGS**

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97 Minutes of the Administrative Control Board Meeting held on December 13, 2021, and  
98 December 20, 2021, was approved on a motion made by Mrs. Money, and seconded by Mr.  
99 Earnshaw. Board Members Meyers, Money, Westergard, Summerhays, Earnshaw, and Romney  
100 voted “aye.”

101  
102 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**  
103 **FOR DECEMBER 2021**

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105 Mr. Miller noted that the financial statements are preliminary as the rest of the 2021 invoices  
106 are paid. Chairman Meyers asked what the expenditure on line #63 for \$697.77, to Intermountain  
107 Business Forms, Inc. was for. Mr. Miller answered that it is a prize for one of the races and that they  
108 were a lost and found key chain.

109  
110 Total expenditures of \$355,561.62 for the period of December 1, 2021, to December 31,  
111 2021, was approved on a motion made by Mr. Earnshaw and seconded by Mrs. Money. Board  
112 Members Meyers, Money, Westergard, Summerhays, Earnshaw, and Romney voted “aye.”

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114 **APPOINTING OF VICE CHAIR**

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116 Mrs. Money nominated Mr. Rick Earnshaw to serve as Vice-Chair, advancing to Chairman  
117 the following year. Mayor Romney seconded the nomination. Board Members Meyers, Money,  
118 Westergard, Summerhays, Earnshaw, and Romney voted “aye.”

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120 **REVIEW AND APPROVAL OF BOND COUNSEL ENGAGEMENT**

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122 Mr. Blakesley stated that locally there are two firms who perform as bond counsel and that  
123 Gilmore Bell handled the bonding for the initial facility and with his firms’ interactions with local  
124 government agencies in every circumstance, they’ve been extremely professional, diligent, and great  
125 to work with. Their prices are reasonable for the services they provide. Mr. Blakesley stated that in  
126 the prior year that the District reached out to Gilmore Bell and asked what would be the ideal  
127 engagement date and they recommended formally engaging with them at the beginning of the year.

128  
129 Mr. Blakesley stated that the engagement letter is a standard letter, and they gave an estimate  
130 of what their cost of their engagement would be, approximately \$40,000 - \$60,000. Councilmember  
131 Summerhays asked if their cost was included in the budget. Mr. Miller answered that \$35,000 -  
132 \$40,000 was included. Mayor Romney asked if the District continues down this road and then the  
133 bond doesn’t succeed, what would the cost for Gilmore Bell services be up to that point. Mr.  
134 Blakesley stated that you could asked them to provide the cost broken down, but that he estimates it  
135 would be about 50%-70% of their estimated cost. Mr. Blakesley said a lot of the work occurs in the  
136 front end leading up to the election. Mr. Earnshaw asked if there are additional expenses to be  
137 incurred with Jason Burningham and the research that they complete. Mr. Miller answer there may be  
138 additional cost and estimates that to be approximately \$5,000.

139  
140 Councilmember Summerhays asked if waiting to approve bond counsel until a cost  
141 breakdown is known would hamper the timeline. Mr. Miller answered that it would push anything  
142 back to far but that another meeting could be held to approve the counsel.

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144 Councilmember Summerhays made a motion to approve engaging with Gilmore Bell as bond  
145 counsel, subject to clarification of what their expenses are expected to be. Mr. Blakesley clarified that  
146 the Board just wants to know how Gilmore Bell's fee are expected to sequence and stack. Mrs.  
147 Money seconded the motion. Board Members Meyers, Money, Westergard, Summerhays, Earnshaw,  
148 and Romney voted "aye."

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150 **MEMBERSHIP REPORT**

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152 Mr. Miller reported that membership numbers decreased as covid occurred and that each time  
153 numbers increase that another round of covid strikes again. Mr. Miller reported that he is encouraged  
154 with the numbers coming in and the new toy in the Leisure Pool. Board Members commented on if  
155 the daily admission increase will encourage people to purchase memberships, if the new covid variant  
156 shows a dip in daily admissions, marketing memberships and training staff to upsell to memberships.

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158 Mrs. Money inquired how the pool closure was handled regarding memberships. Mr. Miller  
159 stated that memberships are being extended 45 days.

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161 **EXECUTIVE DIRECTOR REPORT**

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163 Mr. Miller reported on the following items:

- 164 • Jr. Jazz and the second round of adaptive programming has begun
- 165 • Youth Spring sports registration will start Feb. 1<sup>st</sup>
- 166 • Swim Meets are scheduled for several weekends in the next few weeks

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168 **NEXT SCHEDULED BOARD MEETING**

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170 The next Board meeting will be on February 14, 2022.

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172 **OTHER MATTERS**

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174 Chairman Meyers suggested setting goals for each department on the agenda for the next  
175 meeting.

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177 **CLOSED SESSION**

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179 At 4:41 p.m. Mrs. Money made a motion to adjourn the Board Meeting and to move into a  
180 closed meeting to discuss the purchase, exchange, or lease of real property. Councilmember  
181 Summerhays seconded the motion. Board Members Meyers, Money, Westergard, Summerhays,  
182 Earnshaw, and Romney voted "aye."

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184 Attending the closed session was:

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186 Marti Money, County Representative

187 Todd Meyers, County Representative

188 Mayor Ryan Westergard, Woods Cross

189 Councilmember Summerhays, Centerville

190 Rick Earnshaw, County Representative

Mayor Ken Romney, West Bountiful

Tif Miller, Executive Director

Jayne Blakesley, District Attorney