

South Davis Recreation Center
550 North 200 West Bountiful, UT 84010
(801) 298-6220

POSITION: Swim Instructor

EFFECTIVE DATE: February 2025

STARTING WAGE: \$14.00 / hour

POSITION REPORTS TO: Aquatics & Fitness Director, Aquatic Program & Operations Managers

GENERAL PURPOSE:

Under the direction of the Aquatics & Fitness Director, responsible for the instruction and safety of students enrolled in assigned aquatic classes at the Recreation Center

EXAMPLE of DUTIES:

1. Responsible for performing assigned Instructor duties in an effective manner
 - a. Supervise the conduct of students to prevent and/or correct unsafe conditions and behavior
 - b. Plan, develop, and instruct American Red Cross classes, scout classes, adult classes and/or any other swim classes assigned by supervisor
 - c. Prepare lesson plans, evaluations, course records, and reports
 - d. Participate in the maintenance of daily records relating to accidents and rescues
 - e. Be prepared and ready to start class on time
 - f. Report unsafe conditions to the appropriate personnel in a timely manner
 - g. Help keep the Recreation Center clean and uncluttered
2. Assume responsibility for maintaining positive relations with patrons
 - a. Conduct oneself in a professional manner and be dressed in proper uniform
 - b. Assist and support students and parents in a positive and productive manner
 - c. Respond to questions and/or concerns of students and parents in a prompt fashion
 - d. Stay alert and attentive at all times while on duty
3. Responsible for establishing and maintaining effective working relations with personnel and management
 - a. Attend all staff meetings and in-service training sessions
 - b. Assist other swim instructors and area personnel as necessary
 - c. Provide input for Aquatic area planning
 - d. Discuss areas of concern with appropriate personnel
4. Other duties as assigned

MINIMUM QUALIFICATIONS:

1. At least 15 years of age
2. Currently certified as an American Red Cross Water Safety Instructor
3. Currently certified in American Red Cross CPR/AED for Professional Rescuers and First Aid or obtain within 90 days of hiring
4. Ability to communicate effectively with patrons, supervisors, and other employees

5. Competent swimming and lifesaving abilities
6. Alert, attentive, and responsible
7. Ability to work effectively as a team

DESIRED QUALIFICATIONS:

1. Previous experience working with children
2. Previous experience swimming

WORKING CONDITIONS:

1. Willing and available to work early mornings, mid-day, evenings, weekends, and holidays
2. Moderate physical activity including pushing, pulling, and lifting medium weights
3. Uncomfortable working positions such as stooping, crouching, and bending
4. May have a few disagreeable elements such as noise, poor ventilation, or extreme or uneven temperatures
5. Work inside and outside
6. Exposure to stressful situations as a result of human behavior
7. Exposure to cleaning and pool maintenance chemicals, blood, fecal matter, vomit, or other bodily fluids