

# South Davis Recreation District Administrative Control Board Meeting

Aug 20, 2018, at 3:30 p.m.  
at the South Davis Recreation Center

Attendance: **Board Members**

Marti Money, Davis County Representative  
Councilmember Tami Fillmore, Centerville  
Mayor Len Arave, North Salt Lake  
Mayor Ken Romney, West Bountiful  
Mayor Randy Lewis, Bountiful  
Mayor Rick Earnshaw, Woods Cross

Others:

Tif Miller, Executive Director  
Todd Godfrey, District Attorney  
Tyson Beck, Board Clerk  
Galen Rasmussen, Board Treasurer  
Scott McDonald, Aquatics & Fitness Director  
Cory Haddock, Recreation & Ice Director  
Lizie Allen, Aquatics Programs Manager  
Kathleen Steadman, Aquatics Operations Manager  
Heidi Kearsley, Customer Service Manager  
Mary Gadd, Office Manager  
Haley Turner, Recreation Coordinator  
Kade Nelson, Recreation Specialist  
Tom Lund, Facility Maintenance Supervisor  
Frank Tusieseina, Global Management Partners  
Stephanie Glissmeyer, Bountiful Resident  
Alexa Peterson, SDRC Swim Coach  
McKay King, SDRC Swim Coach  
Danny Howe  
Amy Stevens

*\*\*NOTE: Some Agenda Items were taken out of order\*\**

## **WELCOME**

Board Chair Money opened the meeting at 3:44 p.m. and excused Commissioner Millburn.

## **CITIZEN MATTERS**

Stephanie Glissmeyer inquired from the Board about the terms of the interlocal agreement between the District and the Davis School District. Board Chair Money directed Mrs.

Glissmeyer to work with District Staff.

### **PRESENTATION: FRANK TUSIESEINA**

Mr. Tusieseina presented to the Board a public-private partnership opportunity that Eastward Management Group and Global Management Partners are looking to build a facility in Davis County. It is a campus of approximately 30 acres that will house a 300,000 square foot facility with an Olympic pool, 30 basketball courts, a 10,000-seat stadium and an international Charter School. They are looking for a long-term rental agreement for the facility from the District. Mr. Tusieseina answered several questions from Board Members.

### **BOARD MEMBER COMPENSATION: RESOLUTION 2018-04**

Councilmember Fillmore mentioned that the resolution was written as “an annual pass” and wanted clarification if it refers to a family membership. Mr. Godfrey explained that Board Members would individually specify the membership at the time because any membership doesn’t exceed the compensation limit of the statute.

Mayor Lewis made a motion to approve the Resolution 2018-04, amending the compensation paid to Trustees of the District, with an amendment of a household annual pass, and was seconded by Mayor Earnshaw. A roll call vote was held and Board Members Money, Fillmore, Arave, Romney, Lewis and Earnshaw voted “aye.”

### **UTILITY USE UPDATE/LED UPDATE**

Mr. Miller reported that current utility costs from January through July in 2018 is \$259,000; in 2017 was \$274,000 and 2016 was \$258,500. Councilmember Fillmore asked if a trackable difference in cost is apparent since District staff has been replacing some of the lighting over to LED already. Mr. Miller answered he hasn’t seen any. Mr. Miller explained the company staff was previously working with no longer holds the state contract and they are currently working with the current state contract holder for a quote.

### **MEMBERSHIP REPORT**

Mr. Miller explained most of it is the same data the Board has received but expanded to include memberships vs members. Mr. Miller explained that in the last few months that approximately 60 EFT memberships, at the old rate, were cancelled and another 144 EFT memberships were sold in the same length of time. Councilmember Fillmore asked if at the time of cancellation that members could provide a reason for the cancellation. Mr. Miller said staff would look into adding that. Mayor Arave asked for a quarterly report of the number of old price EFT memberships and new price EFT memberships. Mayor Romney asked for a report of the number of users the facility sees each day in an upcoming meeting.

### **EXECUTIVE DIRECTOR REPORT**

Mr. Miller reported that he has created a non-scientific survey for the District's membership holders to assist in plans for future growth.

Mr. Miller presented a draft of the District's Procurement Policy to bring it up-to-date. Mayor Arave asked for a red-line version comparing the old version to the updated version. Mr. Godfrey said he was about half way through reviewing the document and suggested that the Board review it in the next meeting, allowing for any changes and approve the changes in another meeting. Board Chair Money asked if this Policy included use of credit cards. Mr. Miller answered that is a separate policy and will be updated and well.

Mr. Miller reported that he is working on a RFP for a master plan consultant.

Mr. Miller quickly updated the Board on several items: a meeting with the Davis School District Superintendent regarding the reservation system for facilities and the issues the staff has encountered; replacing the mulch and repainting the curbs has been completed; ice rink is currently closed; pool closure will begin Sept. 4<sup>th</sup>; updating the website to be more mobile friendly; asking members to bring their membership cards to gain entry into the facility will begin Sept. 1<sup>st</sup>.

### **MINUTES OF JULY 16 2018 BOARD MEETING APPROVED**

Minutes of the Administrative Control Board meeting held on July 16, 2018 was approved on a motion made by Mayor Lewis and seconded by Mayor Romney. Board Members Money, Fillmore, Arave, Romney, Lewis and Earnshaw voted "aye."

### **APPROVAL OF EXPENDITURES FOR JUNE 2018**

Mayor Arave asked about the expenditure of \$3,900 to Impact Fire Services. Mr. Miller answered that it is for updating the fire system. Mr. Lund added that the Board approved repairing what was called Loop 1 and Loop 2 has not been done. Mayor Arave inquired if the expense was to repair Loop 1 or Loop 2. Mr. Lund answered that the bid was for rewiring and after that was done the expenditure was for time and material to repair the horn strobes.

Total expenditures of \$357,383.04 for the period of July 1, 2018 to July 31, 2018 were approved on a motion made by Mayor Romney seconded by Mayor Arave. Board Members Money, Pugsley, Fillmore, Lewis and Romney voted "aye."

### **OTHER MATTERS**

Next Board meeting will be September 17, 2018 at 3:30 p.m.

At 4:44 p.m. Mayor Romney made a motion to move to a closed meeting to discuss a threat of litigation and was seconded by Mayor Earnshaw. A roll call vote was held and Board Members Money, Fillmore, Arave, Romney, Lewis and Earnshaw voted "aye."

Attending the closed meeting was:

Marti Money  
Councilmember Tami Fillmore  
Mayor Len Arave  
Mayor Ken Romney  
Mayor Randy Lewis  
Mayor Rick Earnshaw  
Tif Miller  
Todd Godfrey  
Mary Gadd

Absent from the closed meeting was:

Nate Pugsley  
Bret Millburn

At 4:48 p.m. Mayor Arave made a motion to return to the open meeting and was seconded by Mayor Romney.

Meeting adjourned at 4:48 p.m. on a motion made by Mayor Romney and seconded by Mayor Earnshaw.