

1 **South Davis Recreation District**  
2 **Administrative Control Board Meeting**

3 August 31, 2020, at 4:30 p.m.  
4

5 Board Members present via Zoom:

6 Mayor Len Arave, North Salt Lake  
7 Bret Millburn, County Representative  
8 Marti Money, County Representative  
9 Mayor Ken Romney, West Bountiful  
10 Councilmember Tami Fillmore, Centerville  
11 Mayor Rick Earnshaw, Woods Cross *\*\*arrived approximately 5:00 p.m.*  
12

13 Board Members in person:

14 Todd Meyers, County Representative  
15

16 Others in attendance:

17 Jayme Blakesly, District Attorney  
18 Tif Miller, Executive Director  
19 Tyson Beck, District Clerk  
20 Galen Rasmussen, District Treasurer  
21 Mary Gadd, Office Manager  
22 Scott McDonald, Aquatics & Fitness Director  
23 Cory Haddock, Ice & Recreation Director  
24 Rebeka Hatcher, Customer Service Manager  
25 Cynthia Ong, Bountiful Resident  
26

27 **WELCOME**  
28

29 Chairwoman Fillmore opened the meeting at 4:31 p.m..  
30

31 **CITIZEN COMMENTS**  
32

33 None.  
34

35 **DISCUSSION AND APPROVAL OF ARCHITECTURAL FIRM FOR LEISURE POOL**  
36 **ROOF PROJECTS**  
37

38 Mr. Miller reported that bids went out in early August and conducted a walkthrough for  
39 11 companies and received 2 bids for the projects. Bids received were from VCBO Architecture  
40 and Think Architecture. A group of evaluators reviewed the proposals, conducted interviews,  
41 and then scored each company before knowing the cost estimate from each firm.  
42

43 Mayor Arave asked what the bid prices were for each firm. Mr. Miller answered that  
44 VCBO was \$98,000 and Think was \$110,450 for a \$12,000 difference. Mr. Meyers, referencing  
45 Article VII, about the 30 days advance written notice from both parties in the event of  
46 termination. Mr. Meyers posed that termination should be immediate. Mr. Blakesly stated that  
47 there is no legal requirement for 30 days' notice and that it is just a point of convenience. Mr.  
48 Miller stated that it was not included in any negotiation and that it was a standard convenience  
49 but that termination can be amended to be effective immediately. Chairwoman Fillmore inquired

50 if any other members had issues with that change. No further comments or questions were posed.

51  
52 Mayor Arave made a motion to approve Resolution 2020-5, approving an agreement with  
53 VCBO Architecture for architectural services. Mr. Millburn seconded the motion. A roll call vote  
54 was held and Board Members Arave, Romney, Millburn, Money, Meyers, and Fillmore voted  
55 “aye.”

### 56 57 **DISCUSSION ON DEFERMENT OF PASSES**

58  
59 Mr. Miller reported that revenue from EFT memberships is still approximately \$14,000  
60 lower than levels it was at before the facility closed. Mr. Miller reported that members are opting  
61 in for deferment each month. Chairwoman Fillmore inquired if the facility was back to, or close  
62 to, full services. Mr. Miller replied that rental of facilities is close to returning and that facility  
63 hours are slightly different. Mayor Arave asked if deferments were stopped and someone is at  
64 risk if their only option is a refund. Mr. Miller replied they can apply for a variance for future  
65 deferments.

66  
67 Chairwoman Fillmore made a motion to no longer allow deferrals on memberships  
68 starting with the September 20<sup>th</sup> run and that a variance could be applied for if the need to defer  
69 still exists. Mr. Meyers seconded the motion. A roll call vote was held and Board Members  
70 Arave, Romney, Millburn, Money, Meyers, and Fillmore voted “aye.”

### 71 72 **OTHER MATTERS**

73  
74 Mrs. Money advocated for the water aerobics attendees who have messaged her about the  
75 time of their classes and the registration process for their classes. Mr. Miller replied that a  
76 teacher has been secured to teach a Tuesday/Thursday class at 7am. Mr. Miller also reported that  
77 registrations could be changed to begin 3 days prior at 1:00 p.m. to avoid any fitness, cycle, or  
78 water aerobics class.

79  
80 *\*\*Mayor Rick Earnshaw arrived\*\**

81  
82 Board Members and Mr. Miller discussed how grievances are handled. Mr. Miller  
83 reported that he would be reviewing and updating the Personnel Policy and Procedure Manual in  
84 October.

### 85 86 **NEXT BOARD MEETING**

87  
88 The next Board meeting will be on September 21st, 2020 at 3:00 p.m..

89  
90 Meeting adjourned at 5:20 p.m. on a motion made by Mayor Earnshaw and was seconded  
91 by Mayor Romney.