

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 February 13, 2023, at 5:30 p.m.
4

5 Board Members present in person:

6 Mayor Brian Horrocks, North Salt Lake City
7 Mayor Ryan Westergard, Woods Cross City
8 Marti Money, County Representative
9 Rick Earnshaw, County Representative
10 Councilmember Kate Bradshaw, Bountiful City
11 Todd Meyers, County Representative
12 Mayor Ken Romney, West Bountiful City ***arrived 5:33 p.m.*
13

14 Board Members present on Zoom:

15 Councilmember Spencer Summerhays, Centerville City ***arrived at 5:42 p.m.*
16

17 Staff In Attendance:

18 Tif Miller, Executive Director	Jayme Blakesley, District Attorney
19 Tyson Beck, District Clerk	Mary Gadd, Office Manager
20 Cory Haddock, Ice & Recreation Director	Galen Rasmussen, District Treasurer
21 Scott McDonald, Aquatics & Fitness Director	

22

23 Others In Attendance:

24 Ron Mortensen (Bountiful), Cynthia Ong (Bountiful), Kathryn Jaspersen (North Salt Lake),
25 Chris & Peter Unwin (Bountiful),
26

27 **WELCOME**

28
29 Chairman Earnshaw opened the meeting at 5:32 p.m.
30

31 **CITIZEN MATTERS**

32
33 Chris Unwin discussed installing additional handrails in the women's showers and asked that
34 the location of the handicap seat in one of the stalls be moved to a larger stall.
35

36 ***Mayor Romney arrived at 5:33 p.m.***
37

38 Kathryn Jaspersen commented that she was looking forward to the progress of the pool ramp.
39

40 **RECOGNITION OF LAKEVIEW HOSPITAL AND LION'S CLUB FOR THEIR**
41 **DONATIONS**
42

43 Mr. Miller expressed the District's appreciation to both Lakeview Hospital and Bountiful
44 Lion's Club. Mr. Miller presented each organization with a certificate for their donation and passes to
45 the facility. Mr. Miller added that their donations will go towards the pool ramp for accessibility,
46 among supplies for specialty classes and covering discounted memberships.
47

48 ***Councilmember Spencer Summerhays arrived at 5:42 p.m. on zoom***

49
50 **APPROVAL OF MINUTES FOR JANUARY 9TH, 2023**

51
52 Minutes of the Administrative Control Board Meeting held on January 9th, 2023, was
53 approved on a motion made by Mayor Horrocks, and seconded by Mrs. Money. Board Members
54 Horrocks, Westergard, Money, Earnshaw, Bradshaw, Meyers, Romney, and Summerhays voted
55 “aye.”

56
57 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR**
58 **JANUARY 2023**

59
60 Mr. Miller highlighted expenses to Bar’s Products, Inc., in the amount of \$6,900.00, for repair
61 and maintenance of the Ice Ribbon refrigeration system. CEM Maintenance, Inc., in the amount of
62 \$10,836.83, for the interlocking system on the pool filter controls that is required by law to have.
63 Complete Ice Arena Services, in the amount of \$9,948.30, for an electric ice edger. Mathew S.
64 Shurtleff, in the amount of \$2,956.80, for a percentage of a science class that is held in the facility.
65 Peak Software Systems, Inc., in the amount of \$6,927.24, for the annual renewal of the point-of-sale
66 software.

67
68 Total expenditures of \$487,223.41 for the period of January 1, 2023, to January 31, 2023, was
69 approved on a motion made by Mayor Romney and seconded by Mr. Meyers. Chairman Earnshaw
70 asked for a roll call vote. Board Members Romney, Meyers, Bradshaw, Earnshaw, Money,
71 Westergard, and Horrocks voted “aye.” There were no “nays.” (Technical difficulties prevented
72 Councilmember Summerhays from voting.)

73
74 Councilmember Bradshaw requested that the financial data from 2019 be kept on the financial
75 reports.

76
77 **SUBCOMMITTEE UPDATES**

78
79 Councilmember Bradshaw reported that after meeting with Bountiful City residents, City
80 Councilmembers, Bountiful’s Mayor, and with District staff that a preferred concept for the pool
81 expansion was formed. Councilmember Bradshaw highlighted that the current competition pool
82 would become a 60-meter pool, adding an additional 6-lane outdoor lap pool that could have a bubble
83 structure, keeping the existing pirate play feature but the splash pad would be removed, and some
84 changes to locker rooms and emergency exits of the facility. Councilmember Bradshaw stated that it
85 got good reviews from the city side of the group and that she was wanting the District Board to
86 review the preferred concept.

87
88 Mrs. Money asked if the outdoor lap pool could be expanded to 8-lanes to accommodate
89 water polo using the space. Mr. Miller stated that he would have VCBO review that as an option.
90 Mrs. Money noted that the design is lacking a feature to attract teens. Councilmember Bradshaw
91 added that it was discussed that the outdoor pool could have an outdoor ninja course put into it.
92 Mayor Romney inquired if the 60-meter expansion would meet the current needs of the swim teams
93 and water polo teams. Mr. Miller replied that it would be less lanes than adding a full 50-meter pool.

94
95 Mr. Miller updated the Board on discussions with Davis School District. He noted a work

96 session is set in March. Mr. Miller shared an analysis of facility usage which showed, between all
97 four schools, they used 4,700 hours of pool lane space, and an analysis of gym space used by the
98 Recreation District showed 1,344 hours for 2022. Mr. Miller reported that he made a suggestion that
99 if the School District wanted to build a pool, on the east side of the current facility, that the
100 Recreation District could possibly operate the pool.

101
102 **UPDATE ON POOL RAMP AND ADDITIONAL SENIOR PARKING**

103
104 No additional information was given on this item.

105
106 **DISCUSSION ON DISTRICT FINANCES**

107
108 Chairman Earnshaw reported that after several conversations with each Board member that
109 the consensus was to not move forward with any change from a calendar year to a fiscal year budget
110 cycle at this time.

111
112 ***Mayor Westergard left the room at 6:21 p.m. but joined on Zoom before departing.***

113
114 Chairman Earnshaw stated that the District would be drawing from cash reserves to make up
115 the 2023 budget deficit and would look at increasing the subsidy in the fall for the 2024 budget year.

116
117 **DISCUSSION AND DECISION REGARDING CONCESSIONS VENDOR**

118
119 Mr. Miller reported that one bid was received for the concessions vendor, and they met
120 requirements that were set forth in the RFP. Mr. Miller asked the Board to grant himself the ability to
121 engage in contract negotiations.

122
123 Mr. Meyers made a motion to approve Resolution 2023-01, Authorizing an Agreement with
124 Snelgrove Trading LLC for Concession Services. Mrs. Money seconded the motion. Chairman
125 Earnshaw asked for a roll call vote. Board Members Romney, Meyers, Bradshaw, Earnshaw, Money,
126 Horrocks, Summerhays, and Westergard voted “aye.” There were no “nays.”

127
128 **MEMBERSHIP REPORT**

129
130 Mr. Miller reported that memberships have increased about 260 from last month, with about
131 620 additional members. He stated that annual pass sales were lower than last January and would
132 likely be due to the increase in rates.

133
134 **BOARD CHAIR REPORT**

135
136 No report was made.

137
138 **EXECUTIVE DIRECTOR REPORT**

139
140 Mr. Miller reported on the following:
141 • SDRC hosted several meets the last several weekends
142 • March 2nd-5th – Age Group Short Course State Championships

- 143
- 144
- 145
- 146
- 147
- 148
- 149
- 150
- March 23rd-26th – Iron Cup Hockey Tournament
 - February 11th was the Sweethearts Race
 - February 25th – Indoor Triathlon
 - New Customer Service trainings and harassment trainings for staff
 - Running a few discounts on memberships for Couples & Singles on and near Valentine’s Day
 - Seeking new marketing opportunities and updating website to be more mobile friendly
 - Spring sports registration started at the beginning of the month and has seen a lot of registration

151

152 **NEXT BOARD MEETING**

153

154 The next meeting will be Monday, March 13th at 5:30 p.m.

155

156 **OTHER MATTERS**

157

158 None.

159

160 **CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE,**
161 **OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**

162

163 No closed session was held.

164

165 **ADJOURN**

166

167 At 6:50 p.m., Mayor Horrocks made a motion to adjourn. Mayor Romney seconded the
168 motion.