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2
3 **South Davis Recreation District**
4 **Administrative Control Board Meeting**

5 June 1, 2020, at 2:00 p.m.

6 **Meeting was held electronically through Zoom.**

7
8 Board Members:

9 Mayor Randy Lewis, Bountiful
10 Todd Meyers, County Representative
11 Mayor Len Arave, North Salt Lake
12 Bret Millburn, County Representative
13 Councilmember Tami Fillmore, Centerville City
14 Marti Money, County Representative
15 Mayor Ken Romney, West Bountiful

16
17 Others:

18 Jayme Blakesley, District Attorney
19 Tif Miller, Executive Director
20 Tyson Beck, District Clerk
21 Galen Rasmussen, District Treasurer
22 Mary Gadd, Office Manager
23 Scott McDonald, Aquatics & Fitness Director
24 Cory Haddock, Recreation & Ice Director
25 Haley Turner, Recreation Specialist
26 Tom Lund, Maintenance Supervisor
27 Heidi Kearsley, Customer Service Manager
28 Layne Jenkins, Recreation Specialist
29 Cynthia Ong, Bountiful Resident
30 Dixie Sloan, Bountiful Resident
31 Zach Black, North Salt Lake Resident
32 Blake Wilson, Bountiful Resident
33 Weston Sill, Bountiful Resident
34 Bob Stell, The Dive Shop
35 Kyrene Gibb, Y2 Analytics

36
37 ***some agenda items were taken out of order***

38
39 **WELCOME**

40
41 Chairwoman Fillmore opened the meeting at 2:04 p.m.

42
43 **CITIZEN COMMENTS**

44
45 Dixie Sloan addressed the pickleball courts at Twin Hollows Park. Chairwoman Fillmore
46 informed Ms. Sloan that those pickleball courts fall under the control of Bountiful City. Mayor
47 Lewis invited her to their City Council meeting to express her concerns.

48
49 Jason Simmons, Davis County Youth Hockey President, stated that his interpretation that

50 under the yellow guidelines that social distancing on the ice is no longer required and
51 competitions are allowed with some modifications to meet guidelines.

52
53 Cynthia Ong stated that when she renewed her membership that the number of guest
54 passes allotted was reduced from 10 to 5 this past renewal. She inquired who made that decision.
55 Mr. Miller replied that the number was reduced for all membership types because staff had
56 discovered people selling the passes on-line and not using the passes. Ms. Ong asked if notice
57 was provided. Mr. Miller said notice of the price increase was focused on instead of the
58 reduction in guest passes.

60 **APPROVAL OF MINUTES FOR APRIL 20TH, 2020 MEETING**

61
62 Mrs. Money requested that a grammatical error in line 92 be fixed and line 95 change the
63 wording to better reflect the intent. Line 92 was changed from "...answered they were planning
64 on do so." to "...answered they were planning on doing so." Line 95 was changed from "...the
65 results should not be viewed as invaluable." to "...the results are valuable."

66
67 Corrected Minutes of the Administrative Control Board meeting held on April 20, 2020
68 was approved on a motion made by Mayor Arave and seconded by Mayor Lewis. Board
69 Members Lewis, Meyers, Arave, Millburn, Fillmore, Money, and Romney voted "aye."

70 **COVID-19 LOW RISK OPENING DISCUSSION AND UPDATES**

71
72 Mr. Miller noted that Chairwoman Fillmore's connection froze. Vice Chair Arave
73 continued with the meeting after a brief waiting period. Mr. Miller reported that the facility has
74 been opened for a week and have had 4,200 reservations since the opening which was
75 approximately a 50% capacity with the restricted numbers. Mr. Miller reported that staff was
76 planning to open additional amenities:

- 77 • Open Plunge on Monday, June 8th for all pools
- 78 • Concessions on Monday, June 15th
- 79 • Open Skate and Ice Facility reservations on Saturday, June 6th
- 80 • Drop-In Basketball on Monday, June 8th
- 81 • Learn to Skate program on July 6th
- 82 • Daycare hours 7:30am-12noon
- 83 • All Night Party and Saturday night reservations on the weekend of June 12th

84
85
86 Mr. Miller stated that beginning June 8th to no longer require reservations for lap
87 swimming, indoor track, weight and cardio areas but each area would have limited numbers in
88 each area. Reservations would still be needed for racquetball courts, land aerobics, cycle classes,
89 water aerobics and freestyle sessions.

90
91 Mrs. Money inquired how staff is handling a person utilizing different areas of the
92 facility in one visit. Mr. Miller answered that after a patron has finished in one area, they would
93 need to return to the front desk to obtain a new wristband for their next area. Mayor Arave
94 inquired if the method of operations has been given to the health department. Mr. Miller replied
95 he has been in contact with the Health Department and they had no concerns and felt it still
96 provided them contact tracing.

97
98 Mrs. Money inquired if this plan allowed for team use on the Ice Arena, in relation to the

99 public comment by Jason Simmons. Chairwoman Fillmore noted that the document states,
100 “allowing ice time for non-competitive hockey activities during dead ice time” and asked if that
101 means when the competitive hockey teams are not using the ice. Mr. Miller replied that is
102 intended to mean when there are not any public sessions or freestyles on the normal schedule but
103 that DCYHA was being allowed to hold their team trainings, practices, and skills. Mr. Meyers
104 inquired if the tables, couches, and chairs would stay removed and Mr. Miller replied they would
105 be removed while in the low risk phase.
106

107 Mr. Miller asked the Board if they still wanted to offer to members the 50% discount on
108 the monthly withdrawal memberships, after the initial first month. Mr. Miller reported that
109 memberships that are paid in full were extended an additional 30 days if they chose not to defer
110 their membership. Mrs. Money inquired if there was any diminished capacity that would keep a
111 person from fully using their membership. Mr. Miller replied that only the limited number of
112 people certain areas is the only limitation.
113

114 Mayor Lewis made a motion to accept the proposal increasing the activities beginning
115 June 8th and was seconded by Chairwoman Fillmore. Board Members Fillmore, Lewis, Arave,
116 Romney, Money, Meyers, and Millburn voting “aye.”
117

118 Chairwoman Fillmore stated that she did not see the need to continue a discount on
119 memberships and asked if patrons are paying for the future month ahead. Mr. Miller confirmed
120 that is correct. Mayor Arave added that deferments should still be allowed. Board Members had
121 a small discussion on current deferments and the timing of the next Board meeting.
122

123 Chairwoman Fillmore made a motion to eliminate discounts on memberships. Mayor
124 Arave seconded the motion but added that members be allowed to defer their memberships.
125 Board Members Millburn, Meyers, Money, Romney, Arave, Lewis, and Fillmore voted “aye.”
126

127 **NEXT BOARD MEETING**

128
129 Mrs. Money commented that she had no issue with a meeting on June 12th to adopt the
130 tax rate and accept the janitorial contract. Chairwoman Fillmore expressed that going from June
131 12th to July 20th is a long time to not be updated on how the change of operations went. Mr.
132 Miller offered to add a June 29th meeting.
133

134 The next scheduled meetings will be June 12th, June 29th and then July 20th.
135

136 **DISCUSSION OF CONTRACT FOR SERVICES WITH BOUNTIFUL CITY**

137
138 Tyson Beck presented Resolution 2020-1 for authorizing the agreement between the
139 District and Bountiful City for accounting, IT, HR, and payroll services. Mr. Beck reported that
140 the agreement is the same as the one the Board approved back in August 2019 and this
141 agreement will go through the 2021 calendar year. Mr. Blakesley reviewed the agreement and it
142 all appears in order.
143

144 **APPROVAL OF RESOLUTION #2020-01 FOR CONTRACT FOR SERVICES WITH** 145 **BOUNTIFUL CITY**

146
147 Mayor Arave made a motion to approve Resolution #2020-1 approving the interlocal
148 agreement between South Davis Recreation District and Bountiful City for service. Mrs. Money

149 seconded the motion. Board Members Fillmore, Lewis, Arave, Romney, Money, Meyers, and
150 Millburn voted “aye.”

151

152 **TAX LEVY DISCUSSION**

153

154 Mr. Beck reported that the District has two property tax levies, one is for the general levy
155 that provides for the operational needs and another levy that writes the property tax revenue for
156 debt service. Any levy that is raised for debt service must be used for debt service and it has been
157 discovered that the District has been receiving more money from the debt service levy than what
158 has been paid out in the bond payments. Mr. Beck reported that the District is still complying
159 with State law so long as if over the life of the bonds the District only collects through property
160 taxes what was paid out for principal and interest payments. It was calculated that through 2019
161 the District has collected approximately \$440,000 more in property taxes than what has been
162 paid out.

163

164 Mr. Beck reported that over the remaining life of the bonds the property tax levy would
165 be reduced to compensate for the \$440,000 collections overage. Beginning with the 2020 tax
166 year the budgeted levy for the debt service would be reduced by approximately \$136,000 and
167 spread out over the remaining 6 years of the levy, with incremental adjustments each year.

168

169 **MASTER PLAN SURVEY ANALYSIS**

170

171 Kyrene Gibb disclosed that the survey had a screener issue and people who live in the
172 Farmington, Kaysville, Fruit Heights, and Layton areas were permitted to respond to the full
173 survey. Ms. Gibb said that the data has been filtered again and the analysis has been recomplied.
174 Some key takeaways from the analysis are:

- 175 1. 9 of 10 residents say the amenities is a value asset to the community more so than to
176 individual households
- 177 2. Overall experiences are positive
- 178 3. Indoor pools are the most popular amenity
- 179 4. Youth sports are extremely important to the community and a spike could be seen in
180 their importance when programs were under threat of unavailability due to covid-19
- 181 5. Willingness to pay for amenities that voters are tentative at best

182

183 Mayor Arave inquired of the 12,500 invitations sent out, how many were outside of the
184 District boundaries. Ms. Gibb replied that she did not have that information with her, but the goal
185 response count was achieved even once those out-of-boundaries responses were filtered out.

186

187 Due to time constraints the analysis was cut short and Ms. Gibb was invited to return at a
188 future meeting. Chairwoman Fillmore asked if Ms. Gibb could report back how many of the
189 survey invitations were sent to voters outside the District.

190

191 **EXECUTIVE DIRECTOR REPORT**

192

193 None.

194

195 **OTHER MATTERS**

196

197 Meeting adjourned at 4:00 p.m. on a motion made by Mayor Arave and seconded by Mrs.
198 Money.