

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 June 12, 2023, at 3:00 p.m.

4
5 Board Members present in person:

6 Rick Earnshaw, County Representative
7 Councilmember Spencer Summerhays, Centerville City
8 Mayor Ryan Westergard, Woods Cross City
9 Councilmember Kate Bradshaw, Bountiful City
10 Todd Meyers, County Representative
11 Mayor Ken Romney, West Bountiful City
12 Jennie Decker, County Representative
13 Mayor Brian Horrocks, North Salt Lake City ***arrived at 3:47 p.m.*

14
15 Staff In Attendance:

16 Tif Miller, Executive Director
17 Mary Gadd, Office Manager
18 Scott McDonald, Aquatics & Fitness Director
19 Kaylie Glissmeyer, Customer Service Manager
20 Wendy Jones, Fitness Coordinator
21 Galen Rasmussen, District Treasurer
22 .
23 Tyson Beck, District Clerk
24 Cory Haddock, Ice & Recreation Director
25 Jayme Blakesley, District Attorney
26 Tom Lund, Facility Maintenance
27 Haley Turner, Recreation Specialist

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29 Others in attendance:

30 Clarissa Cawrse (West Bountiful), Joleen Goodfellow (Layton), Kathy Jasperson (North Salt
31 Lake), Raine Knight (Layton), Christi Sturgeon (Bountiful), Stewart Sturgeon (Bountiful), Chris
32 Unwin (Bountiful), Stephanie Knighton, David Irvine

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34 **WELCOME**

35 Chairman Earnshaw opened the meeting at 3:04 p.m.

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37 **CITIZEN MATTERS**

38 Kathy Jasperson and Chris Unwin presented the Board and staff with a thank you card for the
39 pool ramp, the senior parking and for listening to the group and their needs.

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41 **FACILITY ACCESS APPEAL – STEWART STURGEON**

42 Chairman Earnshaw stated that on April 11th, 2023, Mr. Miller terminated Mr. Sturgeon's
43 employment with the District and had revoked his authorization for teaching privileges at the facility.
44 Mr. Blakesley gave instructions to the Board Members on their roles in the appeal hearing. Mr.
45 Blakesley noted that Mr. Sturgeon has been given due process rights. Mr. Blakesley stated that Mr.
46 Sturgeon has declined to be represented by an attorney at the hearing and instead will represent
47 himself. Mr. Blakesley stated that Mr. Sturgeon was provided with copies of the complaints made
against him and elected not to request those individuals as witnesses at the hearing but that he does
intend to call witnesses at the hearing. Mr. Blakesley gave an outline of how the hearing would
proceed.

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Mr. Sturgeon gave an opening statement. Mr. Sturgeon gave his history both as a competitor in the sport of figure skating and his teaching accomplishments in figure skating. Mr. Sturgeon stated that in all his time spent in the sport that he has never received a complaint of this nature. Mr. Sturgeon believes that the complaints seem to come from his reluctance to join the newly announced competition team for the Utah Figure Skating Club.

Mr. Miller stated that on April 4th, 2023, that reports of Mr. Sturgeon’s behavior and certain incidents were received and that due to the nature of them, he was asked to not enter the facility. Mr. Miller continued that on April 7th, 2023, Mr. Sturgeon was given notice of a pre-disciplinary hearing where he could discuss and refute the claims. At the pre-disciplinary hearing, held April 10th, 2023, at 11:15 a.m., Mr. Sturgeon was accompanied by his wife. Mr. Sturgeon did not feel the reports were warranted and admitted to certain behaviors reported in the complaints. Mr. Miller stated that after their discussions at the pre-disciplinary hearing that the decision was made to revoke Mr. Sturgeon’s employment and his ability to coach at the facility.

Chairman Earnshaw asked all of Mr. Sturgeon’s witnesses to be sworn in all at once. Mr. Sturgeon intended to call Cory Haddock, Raine Knight, Clarissa Cawrse, Joleen Goodfellow, Stephanie Knight, and David Irvine. Mr. Blakesley performed the swearing in ceremony and all witnesses answered in the affirmative.

Mr. Sturgeon called upon Cory Haddock and asked if coaches have been asked to ensure their students have paid the District for their ice time, to monitor the ice and surrounding areas to control any dangerous activities. Mr. Haddock answered yes. Mr. Sturgeon stated that he serves in the role of equipment acquisition and maintenance and that he interacts with more skaters than just those that he coaches personally. Mr. Haddock agreed with that statement. Mr. Sturgeon asked if subjects relating directly to the sport of figure skating are appropriate to discuss in the coach’s room with other coaches in the sport. Mr. Haddock answered those conversations could potentially be held but their appropriateness is dependent on the context and environment. Mr. Sturgeon asked if Mr. Haddock had ever talked to Raine Knight about the complaint, made on her behalf, regarding their interactions with each other. Mr. Haddock stated he couldn’t answer that as he is unaware what specific interaction Mr. Sturgeon was referring to. Mr. Sturgeon asked if any other coaches, outside of the ones that provided the complaints, were talked to. Mr. Haddock answered that they only talked to the coaches who made the complaints.

*** Mayor Brian Horrocks arrived at 3:47 p.m. ***

Councilmember Bradshaw asked Mr. Haddock if there is any standard training on sexual harassment. Mr. Haddock replied that he has relied upon U.S. Figure Skating to supply that training to the coaches, since they must maintain those certifications to coach at the facility. Mr. Haddock added that the District has supplied a yearly sexual harassment training that coaches are invited to but a roll call is not performed. Councilmember Bradshaw asked if the parents/students sign any kind of release when they train with a private coach and Mr. Haddock answered there is no such release. Mrs. Decker asked if either Mr. Haddock or Mr. Miller asked any person outside of those who issued the complaints about any issues with Mr. Sturgeon. Mr. Haddock answered they talked to a small number of other people. Mayor Romney asked if other sexual harassment complaints were ever received over the years of Mr. Sturgeon’s coaching career and Mr. Haddock answered no.

96 Mr. Sturgeon called upon Raine Knight and asked her if any interaction between them ever
97 made her feel uncomfortable, made her feel afraid, or was of a sexual nature. Ms. Knight answered
98 no. Mrs. Decker asked how long Ms. Knight had known Mr. Sturgeon. Ms. Knight answered for
99 eight years. Councilmember Bradshaw asked what her relationship is to Mr. Sturgeon, clarifying if he
100 was her coach or just equipment procurement and maintenance. Ms. Knight answered that Mr.
101 Sturgeon is not her personal coach.
102

103 Mr. Sturgeon called upon Joleen Goodfellow and asked her if any interaction between them
104 ever made her uncomfortable, made her feel afraid, or was of a sexual nature. Ms. Goodfellow
105 answered no. Councilmember Bradshaw asked Ms. Goodfellow what standards they are given as
106 coaches by their governing body. Ms. Goodfellow stated that coaches must attend safe sport every
107 year and they are advised to limit contact with their students.
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109 At 4:04 p.m. a medical emergency became apparent, and Chairman Earnshaw immediately
110 stopped the hearing to attend to Mr. Sturgeon.
111

112 At 4:24 p.m. Councilmember Bradshaw made a motion to recess Mr. Sturgeon’s hearing until
113 a later date. The motion was seconded by Councilmember Summerhays. Board Members Earnshaw,
114 Summerhays, Westergard, Bradshaw, Meyers, Romney, Decker, and Horrocks voted “aye.”
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116 Mr. Blakesley advised the Board not to discuss items related to the hearing, or to investigate
117 any testimony, outside of an open board meeting.
118

119 **CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE,**
120 **OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
121

122 No closed session was held.
123

124 **APPROVAL OF MAY 1ST, 2023 & MAY 8TH, 2023 BOARD MEETING MINUTES**
125

126 Minutes of the Administrative Control Board Meeting held on May 1st, 2023, was approved
127 on a motion made by Councilmember Bradshaw, and was seconded by Mayor Horrocks. Board
128 Members Earnshaw, Summerhays, Westergard, Bradshaw, Meyers, Romney, Decker, and Horrocks
129 voted “aye.”
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131 Minutes of the Administrative Control Board Meeting held on May 8th, 2023, was approved
132 on a motion made by Councilmember Bradshaw, and was seconded by Mayor Westergard. Board
133 Members Earnshaw, Summerhays, Westergard, Bradshaw, Meyers, Romney, Decker, and Horrocks
134 voted “aye.”
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136 **REVIEW AND APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW**
137 **FOR MAY 2023**
138

139 Councilmember Bradshaw inquired about disbursements to the various local High Schools
140 since they all had different amounts paid to them. Mr. McDonald explained they were for the
141 Thanksgiving Invitational swim meet and splitting the revenues. The amounts differ based on if the
142 school made additional purchases.
143

144 Total expenditures of \$462,237.08 for the period of May 1, 2023, to May 31, 2023, was
145 approved on a motion made by Mayor Westergard and seconded by Mr. Meyers. Board members
146 Earnshaw, Summerhays, Westergard, Bradshaw, Meyers, Romney, Decker, and Horrocks voted
147 “aye.”
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149 **PRESENTATION OF PROPOSED 2023-2024 BOUNTIFUL CITY INTERLOCAL**
150 **AGREEMENT**
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152 Tyson Beck reported that the proposed agreement is a continuation of administrative services
153 performed by Bountiful City. The renewal will see an increase of 13.98% from the previous year and
154 will cover July 2023 through June 2024. Board members asked questions on what circumstances led
155 to some of the increases over the years. Mr. Beck answered that when he started with Bountiful that
156 he formalized the agreement and reviews it annually by updating calculations on the amount of time
157 each person spends on services to the District and any additional responsibilities that have been
158 added. Councilmember Bradshaw highlighted that Bountiful City is giving a 10% discount on the full
159 price as a gesture of goodwill.
160

161 **DISCUSSION & ACTION: RESOLUTION 2023-3 ADOPTING 2023-2024 BOUNTIFUL**
162 **CITY INTERLOCAL AGREEMENT**
163

164 Mayor Romney made a motion to approve Resolution 2023-3, Approving an Interlocal
165 Cooperation Agreement for Bountiful City Services Provided to the District. Councilmember
166 Summerhays seconded the motion. Chairman Earnshaw asked for a roll call vote. Board Members
167 Decker, Romney, Summerhays, Bradshaw, Earnshaw, Westergard, Horrocks, and Meyers voted
168 “aye.” There were no “nays.”
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170 **PRESENTATION ON PROPOSED 2023 TAX RATES**
171

172 Mr. Beck reminded the Board that there are two tax rates, one for the subsidy levy that can't
173 be changed for the year and the other for the debt service levy that has been over collected and needs
174 to be reduced to stay in compliance. Mr. Beck advised a reduction to the debt service levy by
175 \$202,815 for the 2023 calendar year.
176

177 **DISCUSSION & ACTION: RESOLUTION 2023-04 ADOPTING 2023 TAX RATES**
178

179 Resolution No. 2023-04, Adopting a Tax Rate for the Purpose of Levying Taxes Within the
180 South Davis Recreation District for the Year 2023, with a total combined tax rate of 0.000153, was
181 approved on a motion made by Councilmember Bradshaw and seconded by Mayor Westergard.
182 Chairman Earnshaw asked for a roll call vote. Board members Decker, Romney, Summerhays,
183 Bradshaw, Earnshaw, Westergard, Horrocks, and Meyers voted “aye.” There were no “nays.”
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185 **FINANCIAL WORK SESSION AND STAFF SUBSIDY RECOMMENDATION**
186

187 Mr. Miller was asked to provide a staff recommendation of what level to increase the subsidy
188 by, and after careful consideration of fee increases and putting forth a best effort to reduce expenses,
189 he would recommend a 100% increase. Mr. Miller then led the Board through a financial worksheet
190 discussion with the recommended 100% subsidy increase, a 2.5% increase in membership fees
191 starting in 2025 and continuing every other year, daily admission increases, fee increases in various

192 programs, and regulating the personnel cost increases in the coming years. With that plan Mr. Miller
193 stated that should put the District cash reserves back to \$12 million by the year 2032.

194
195 Chairman Earnshaw asked when would the District hit the maximum level of subsidy with
196 this plan and Mr. Miller answered that they would not max out the current subsidy. Mrs. Decker
197 asked if this plan includes equipment replacement. Mr. Miller answered that the capital improvement
198 plan allows for replacement every three years or so.

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200 **MEMBERSHIP REPORT**

201
202 Mr. Miller reported approximately \$18,000 revenue with the new summer membership
203 option.

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205 **OTHER MATTERS**

206
207 None.

208
209 **ADJOURN**

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211 At 5:23 p.m. Councilmember Summerhays made a motion to adjourn. Mayor Westergard
212 seconded the motion.

APPROVED