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3 **South Davis Recreation District**
4 **Administrative Control Board Meeting**

5 May 4, 2020, at 2:00 p.m.

6 **Meeting was held electronically through Zoom.**

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8 Board Members:

9 Mayor Randy Lewis, Bountiful
10 Mayor Len Arave, North Salt Lake
11 Mayor Rick Earnshaw, Woods Cross
12 Councilmember Tami Fillmore, Centerville City
13 Marti Money, County Representative
14 Mayor Ken Romney, West Bountiful
15 Bret Millburn, County Representative
16 Todd Meyers, County Representative
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18 Others:

19 Jayme Blakesley, District Attorney
20 Tif Miller, Executive Director
21 Tyson Beck, District Clerk
22 Mary Gadd, Office Manager
23 Scott McDonald, Aquatics & Fitness Director
24 Lizie Allen, Aquatics Program Manager
25 McKay King, Head Swim Coach
26 Cory Haddock, Recreation & Ice Director
27 Wendy Jones, Fitness Coordinator
28 Layne Jenkins, Recreation Coordinator
29 Heidi Kearsley, Customer Service Manager
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31 **WELCOME**

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33 Chairwoman Fillmore opened the meeting at 2:02 p.m.
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35 **CITIZEN COMMENTS**

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37 None
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39 **COVID-19 REOPENING DISCUSSION AND PROPOSAL**

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41 Mr. Miller recommended to the Board for the facility to remain closed until the State is
42 moved into the low risk phase or by June 1st. Mr. Miller noted that the recommendation from the
43 State, while in the moderate phase, is for gyms to remain closed but they did provide guidelines
44 that would need to be followed if the facility opened.
45

46 Board Members asked several questions on operations, capacities, staffing and cleaning.
47 Chairwoman Fillmore inquired why a later May date was
48 as chosen instead of an earlier one. Mr. Miller answered that the staff needed time to get the
49 facility ready, train the new employees and to get some projects completed. Mr. Meyers

50 commented that the facility has many different environments and asked if it is known how long
51 the virus lasts in each environment. Mr. Miller responded that the thought is that the pool water
52 itself kills the virus. Mr. Millburn asked if it would cost the District more to operate in the
53 proposed manner and Mrs. Money added if the daily tasks and restrictions would be cumbersome
54 for the staff to perform and enforce. Mayor Romney commented that if the facility did not open
55 as soon as the staff is comfortable with then the other option would be lay off most of the full-
56 time staff. Mayor Earnshaw recalled that there were projects that staff were working on. Mayor
57 Lewis added that the District should follow the advice of experts and felt that the County Health
58 Department is concerned about the complex business of the facility, where it is several
59 businesses in one building.

60
61 Mayor Lewis made a motion to accept the operation proposal presented, for the facility to
62 remain closed until low risk phase or June 1st. Mayor Earnshaw seconded the motion. A roll call
63 vote was held with Board Members Earnshaw, Millburn, Money, and Lewis voted “aye.” Board
64 Members Romney, Arave, Meyers, and Fillmore voted “nay.”

65
66 Mayor Lewis made a motion to accept the operation proposal but with an opening date of
67 May 21st. Mayor Arave made a substitute motion to accept the operation proposal but to open
68 each area of the facility as soon as each area could safely open. Mayor Romney seconded the
69 motion made by Mayor Arave. A roll call vote was held and Board Members Romney, Arave,
70 Meyers and Fillmore voted “aye.” Board Members Earnshaw, Millburn, Money, and Lewis
71 voted “nay.”

72
73 Chairwoman Fillmore returned to the motion made by Mayor Lewis to accept the
74 operation proposal but with an opening date of May 21st. Chairwoman Fillmore seconded the
75 motion. A roll call vote was held and Board Members Lewis, Fillmore, Meyers, Arave and
76 Romney voted “aye.” Board Members Earnshaw, Millburn and Money voted “nay.”

77
78 **UPDATE ON BIDS FOR CAPITAL PROJECT DESIGN**

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80 Mr. Miller reported that he had not received any bids back yet.

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82 **EXECUTIVE DIRECTOR REPORT**

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84 Mr. Miller reported on the following items:

- 85
86
- 87 • Shared screen of the part-time wages savings
 - 88 • Updated project list
 - 89 • Shared screen regarding unemployment claims

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91 **OTHER MATTERS**

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93 Chairwoman Fillmore asked to hear from the Board on their understanding of phasing
94 and private group arrangements. Mr. Millburn inquired if the staff has entered written contracts
95 with private businesses utilizing the facility. Mr. Miller answered that the Skating Professionals
96 enter a contract where they teach the Learn-To-Skate lessons the Districts offers. Mr. Miller
97 continued that Personal Trainers are staff trainers, hired by the District, and the trainer receives a
98 percentage from the District. Mr. Miller continued that the scuba groups are paying a entrance
fee for each customer they bring but they don't take up extra space, they use space where

99 programs continue on around them. Mrs. Money asked about the arrangement with The Blonde
100 Runner. Mr. Miller replied that she provides the District with classes that she teaches.

101
102 Mr. Millburn asked why the Skating Professionals are not treated the same as Personal
103 Trainers. Mr. Haddock answered that this was how it was originally setup, but that staff could
104 review it and that there are other facilities where all Skating Professionals are considered visiting
105 coaches. Mr. Millburn requested to view those agreements or contracts. Mr. McDonald added
106 that scuba groups must set up their pool use ahead of time and that he requires liability insurance
107 from the business.

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109 **NEXT BOARD MEETING**

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111 The next meeting will be May 18, 2020.

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113 Meeting adjourned at 3:57 p.m. on a motion made by Mayor Arave and seconded by Mrs.
114 Money.

APPROVED