

1 **South Davis Recreation District**
2 **Administrative Control Board Meeting**

3 January 9, 2023, at 5:30 p.m.
4

5 Board Members present in person:

6 Councilmember Kate Bradshaw, Bountiful City
7 Marti Money, County Representative
8 Mayor Ryan Westergard, Woods Cross City
9 Councilmember Spencer Summerhays, Centerville City
10 Mayor Brian Horrocks, North Salt Lake City
11

12 Staff In Attendance:

13 Tif Miller, Executive Director Jayme Blakesley, District Attorney
14 Tyson Beck, District Clerk Mary Gadd, Office Manager
15 Cory Haddock, Ice & Recreation Director Galen Rasmussen, District Treasurer
16

17 Others In Attendance:

18 Ron Mortensen (Bountiful), Cynthia Ong (Bountiful), Kathryn Jaspersen (North Salt Lake),
19 Chris & Peter Unwin (Bountiful), Rhee Braby (Bountiful), Cynthia Ong (Bountiful)
20

21 **WELCOME**

22
23 Vice Chair Horrocks opened the meeting at 5:37 p.m.
24

25 **CITIZEN MATTERS**

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27 Dr. Ron Mortensen raised his concerns regarding the District's overcollection of taxes after
28 they were made aware of the error, preventative maintenance programs for the facility to avoid the
29 recent roof repair, the District's partnership with VCBO and suggested seeing what another outside
30 firms has, the services that compete with private entities and encouraged eliminating those services,
31 and the proposed \$40 million bond to expand the District's offerings at a time where it is struggling
32 to meet its obligations.
33

34 Rhee Braby voiced his concerns about the subsidy level of the District's in comparison to
35 other cities of similar size, the limited access the public has to the Competition Pool for lap
36 swimmers, how little access the public has to the basketball gym that is attached to the facility, and
37 how Farmington is using the pool at no charge.
38

39 Kathryn Jaspersen commented about her appreciation to the lifeguards and the progress on
40 improving accessibility.
41

42 Chris Unwin commented on her concerns with how limited the disabled parking can be at
43 peak times.
44

45 **APPROVAL OF MINUTES FOR DECEMBER 12TH, 2022**

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47 Vice Chair Horrocks asked that it be noted on the minutes that he lost his connection to the

48 meeting around 6:30 p.m.

49

50 Corrected Minutes of the Administrative Control Board Meeting held on December 12th,
51 2022, was approved on a motion made Councilmember Bradshaw, and seconded by Councilmember
52 Summerhays. Board Members Bradshaw, Money, Westergard, Summerhays, and Horrocks voted
53 “aye.”

54

55 **REVIEW & APPROVAL OF EXPENDITURES/FINANCIAL STATEMENT REVIEW FOR**
56 **DECEMBER 2022**

57

58 Mr. Miller highlighted that the expenditures to Summit Energy and Caliber Cleaning were
59 payments for two service months. Mr. Miller also noted the expenditure to Olympus Insurance
60 Agency, in the amount of \$179,161.00, is for the 2023 year.

61

62 Total expenditures of \$575,661.57 for the period of December 1, 2022, to December 31,
63 2022, was approved on a motion made by Mayor Westergard and seconded by Mrs. Money. Board
64 Members Meyers, Westergard, Summerhays, Bradshaw, and Money voted “aye.”

65

66 **BOARD SUBCOMMITTEE UPDATES**

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68 Mrs. Money provided the Board the performance goals for the Executive Director after the
69 Board’s recent discussions. Vice Chair Horrocks inquired if point values were assigned to the items
70 and Mrs. Money answered that Mr. Earnshaw is still finishing the point system.

71

72 Mr. Miller reported that the land issues committee was tasked with the possibility of adding a
73 new pool. After their last meeting, the suggestion of expanding the current pool was made. Mr. Miller
74 showed several designs of different options that had been worked up to accommodate that suggestion
75 and allowed for discussion amongst Board members.

76

77 Mr. Miller reported on discussions with Davis School District that occurred in December. Mr.
78 Miller recalled that the school district has committed six million in funds for another pool but
79 discussions regarding continual operations and maintenance funds are still ongoing.

80

81 **UPDATE ON FUNDING OF POOL RAMP**

82

83 Mr. Miller showed the pool ramp that is being considered and described how it would be
84 installed. Mr. Miller noted that the ramp is a little less expensive than others and has better mobility.
85 Mr. Miller reported that the Lion’s Club is set to approve a \$2,000 donation towards the ramp, a
86 donation request from Lakeview Hospital will occur later in the month, and a possible donation from
87 the Bountiful Rotary Club has been requested. Vice Chair Horrocks suggested to look for any grants
88 that assist those with disabilities.

89

90 **DISCUSSION ON CHANGING FROM CALENDAR YEAR TO FISCAL YEAR ENTITY**

91

92 Mr. Blakesley provided two printouts to the Board. After the discussion in the last meeting,
93 his office reached out to the Utah Association of Special Districts and found two other Districts who
94 have recently made the change to their budgets. One district has yet to send their documents, but Mr.
95 Blakesley shared a summary of materials received from the Central Weber Sewer Improvement

96 District, who made the switch last year. Part of those materials was a timeline Central Weber
97 received from the Utah State Auditor’s Office. Mr. Blakesley recommended reaching out to the
98 Auditors office for their guidance on budgeting scenarios for an immediate change.
99

100 Councilmember Summerhays asked about the costs to switch financial services away from
101 Bountiful City. Mr. Miller reported he is still in the process of collecting those estimates from
102 companies.
103

104 **MEMBERSHIP REPORT**
105

106 Mr. Miller highlighted December annual membership sales as the second highest sold for that
107 month. Councilmember Summerhays noted that 25-visit pass sales and monthly EFT sales have been
108 higher recently.
109

110 **EXECUTIVE DIRECTOR REPORT**
111

112 Mr. Miller reported on the following:
113

- 114 • A water polo coach was hired from a small number of applicants
- 115 • There will be a number of large swim meets being held over the next couple of months, with
116 pool closures for lap swimmers
- 117 • There will be a hockey tournament Jan. 13th-16th
- 118 • Concessions RFP has been posted
- 119 • There was a leak at the Ice Ribbon in the cooling system that is a shared expense with
120 Bountiful City
- 121 • State Legislature required an interlocking system on the chlorine pumps for each pool and the
122 hot tub

123
124 **NEXT BOARD MEETING**
125

126 The next meeting will be Monday, February 13th at 5:30 p.m.
127

128 **OTHER MATTERS**
129

130 None.
131

132 **CLOSED SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE,**
133 **OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
134

135 A closed session was not held.
136

137 **ADJOURN**
138

139 At 7:17 p.m., Councilmember Summerhays made a motion to adjourn. Mrs. Money seconded
140 the motion.