

South Davis Recreation District
Administrative Control Board Meeting

December 19, 2016, at 3:45 p.m.
at the Recreation Center

Attendance: **Board Members**

Marti Money, County Representative
Commissioner Bret Millburn, Davis County
Councilmember Tami Fillmore, Centerville
Mayor Len Arave, North Salt Lake
Mayor Ken Romney, West Bountiful
Mayor Randy Lewis, Bountiful
Mel Miles, County Representative

Others:

John Miller, Executive Director	Cory Haddock
Todd Godfrey, Attorney	Haley Turner
Tyson Beck, Clerk	Mary Gadd
Galen Rasmussen, Treasurer	Scott McDonald
Heidi Kearsley	Marcie Burrill
Kathleen Steadman	

WELCOME

Chairman Randy Lewis opened the meeting at 3:46 p.m. and excused Mayor Earnshaw.

CITIZEN MATTERS

None.

MINUTES OF NOVEMBER 21, 2016 BOARD MEETING APPROVED

Minutes of the Administrative Control Board meeting held on November 21, 2016, was approved on a motion made by Mayor Romney and seconded by Mayor Arave. Board Members Money, Millburn, Fillmore, Arave, Romney, Lewis and Miles voted “aye.”

NOVEMBER EXPENDITURES APPROVED

John Miller noted the following expenditures: Poly Processing Co., in the amount of \$4,435.60, for replacement of the pool chlorine tank. PEX Fitness, in the amount of \$75,839.38, for the commercial weight equipment. U.S. Bank, in the amount of \$748.54, for credit card purchases. Mr. Miller provided a handout that went into greater detail of those expenses.

Mr. Miller continued with Bountiful Exchange Club, in the amount of \$3,145.00, for breakfast for race participants. George Neely, in the amount of \$1,750.00, for RO system replacement filters.

Commissioner Millburn inquired about the multiple “re-issued uncashed checks.” Mr. Rasmussen explained that every year the District runs a report of any uncashed checks and re-issues payments if the individual is found. If contact could not be made the District turns it over

to the state as unclaimed property.

Mr. Miller continued with Bultrite Bleachers, in the amount of \$1,937.90, for moveable bleachers that are used in the Junior High Gym during Jr. Jazz games.

Total expenditures of \$421,260.35 for the period of November 1, 2016 to November 30, 2016 was approved on a motion made by Commissioner Millburn and seconded by Councilmember Fillmore. Board Members Money, Millburn, Fillmore, Arave, Romney, Lewis and Miles voted “aye.”

NOVEMBER FINANCIAL STATEMENT REVIEWED

Mr. Miller reported that revenues in pools is at 90.8%, recreation is at 100.4% and ice is at 86.7%. Expenditures in pools is at 81.7%, recreation is at 82.1% and ice is at 78.3%. Mr. Miller remarked there is still a few items staff are going to purchase before year end.

Mrs. Money inquired if fixing the hot tub is included in that expense and Mr. Miller explained that while the larger leak was fixed this past September that another leak has appeared. Councilmember Fillmore inquired that with expenses lower than expected at the beginning of the year if the excess funds can be moved into Repair for Reserve and Replacement or if staff was saving big ticket purchases for the end of the year. Mr. Miller said there would be expenditures that would balance revenues and expenditures out.

2016 CALENDAR BUDGET AMENDED

Mr. Miller explained that the Budget needs to be re-opened to allow for three new accounts that were created to allow for better accounting practices. The new accounts are for Jr. Jazz, Water Polo and Property Tax.

Mayor Romney made a motion to approve Resolution 2016-05, adopting the amended 2016 Calendar Budget, and was seconded by Mr. Miles. Board Members Money, Millburn, Fillmore, Arave, Romney, Lewis and Miles voted “aye.”

FACILITY EVENTS

John Miller reported on recent and upcoming events at the Recreation Center:

- Thanksgiving Day Race – 1100 participants
- Christmas Ice Show – Dec. 2nd
- Come Meet Santa – Dec 3rd – approximately 150 children attended
- Aquatics Training – Lifeguards and Swim Instructors
- Fitness Lecture Series – BJ Christenson presenting nutrition for athletes
- Winter Running Class – free to Sweetheart Race participants

2017 CALENDAR BUDGET APPROVED

Mayor Romney made a motion to move to a public hearing at 4:16pm. There were no comments and Chairman Lewis closed the public hearing at 4:16pm.

Mayor Romney made a motion to approve Resolution 2016-04, adopting the 2017 Calendar Year Budget for the District, seconded by Mr. Miles. Board Members Money, Millburn, Fillmore, Arave, Romney, Lewis and Miles voted “aye.”

ADOPT BOARD ANNUAL MEETING SCHEDULE FOR 2017 CALENDAR YEAR

Mr. Miller explained that he conferred with Mr. Rasmussen and Mr. Beck and determined this schedule would be sufficient for meetings that really needed to be held.

Commissioner Millburn made a motion to approve the 2017 schedule, seconded by Mayor Arave. Board Members Money, Millburn, Fillmore, Arave, Romney, Lewis and Miles voted "aye."

OTHER MATTERS

Next Board meeting will be January 9, 2017 at 3:45 p.m.

Mr. Miller added that in unique membership counts that the District continues to stay close to 20,000 people.

Meeting adjourned at 4:20 p.m. on a motion made by Commissioner Millburn and seconded by Councilmember Fillmore.

****approved January 9, 2017 with corrections****