



SOUTH DAVIS RECREATION NOW HIRING GYM SUPERVISORS

Join Our Jr. Jazz Team Today!

- Supervise Jr. Jazz Youth Basketball Games
- Must be a high school graduate
- Starting Pay: \$10.50 per hour
- Flexible Schedule
- Seasonal Membership to SDRC
- Games on weeknights
- Basic Understanding of Basketball Preferred



Apply at the front desk of the South Davis Recreation Center
Questions? Contact Haley at 801-298-6235 or haley@southdavisrecreation.com

POSITION: GYM SUPERVISOR

ORGANIZATION: South Davis Recreation District

POSITION REPORTS TO: Recreation Coordinator and Recreation Manager

POSITION SUPERVISES: Recreation Officials and Score keepers

PAY RATE: \$10.50 per hour

HOW TO APPLY: Submit application to the front desk of the South Davis Recreation Center

Applications available at the front desk of SDRC or at southdavisrecreation.com>jobs and careers

GENERAL PURPOSE

Under the direct supervision of the recreation coordinators, the gym supervisor will oversee youth basketball games and help ensure the safety of the patrons in and around the basketball courts.

EXAMPLE of DUTIES

- Strictly and tactfully enforce rules, regulations, and policies of SDRC Jr. Jazz program
- Always conduct oneself in a professional manner and be dressed in appropriate attire
- Communicate with staff & patrons in a positive & productive manner at appropriate times
- Respond to questions and/or concerns of coaches/patrons in a prompt fashion
- Establish and maintain effective working relations between officials and patrons
- Assist in preparing & cleaning facility site before & after games
- Discuss areas of concern with recreation coordinators
- Ability to score keep basketball and manage a game clock
- Other duties asked of you by recreation coordinators

MINIMUM QUALIFICATIONS

- 21 years of age
- Previous supervisory experience preferred
- Ability to communicate effectively with patrons, supervisors, and other employees
- **Alert, attentive, and responsible**
- Ability to give instructions and discipline staff as needed

WORKING CONDITIONS

- Willing and available to work evenings, weekends, and holidays
- Moderate physical activity including setting up and taking down chairs and tables
- Exposure to stressful situations as a result of human behavior

EXPECTATIONS

- Be punctual. Must arrive at least 30 minutes prior to first game. Every game needs to start on time. You are expected to set up the facility for games, and be able to keep score and run a game clock.
- If you are unable to work your assigned shift, you must find your own substitute and inform the recreation coordinator who will be working for you.
- Be respectful.
- Be firm. It's ok to be firm. Firm does not have to be mean.
- Be Happy, Positive, & Have fun.
- At the end of each night:
 - Clean up the facility: put away tables and chairs, pick up garbage, put items in lost & found, check bathrooms for general cleanliness, etc.
 - 5 minute staff meeting: address concerns/issues, make sure everyone has signed a time card, and end the meeting with something positive from the night.
 - Lock doors, the gym supervisors should be the last employees to leave.