

**POSITION:** Head Water Polo Coach  
**Starting Pay:** \$15 - \$18 / hr, DOQ

**EFFECTIVE DATE:** 11/2021  
**STATUS:** P/T; Seasonal; 15-20 hrs/wk

POSITION REPORTS TO: Aquatic & Fitness Director, Aquatic Managers  
POSITION SUPERVISES: Assistant Coaches

**GENERAL PURPOSE:**

Under the direction of the Aquatic & Fitness Director and under the supervision of the Aquatic Managers, plan develop, organize, implement, and evaluate the youth water polo team for the South Davis Recreation District.

**EXAMPLE of DUTIES:**

1. Maintain a successful, organized, and cost effective instructional and competitive program;
  - a. Create and implement a strategic season plan for spring and fall leagues incorporating goal setting to include practices, games, and tournaments.
  - b. Provide a comprehensive training plan that includes skill-appropriate drills and age-appropriate workouts;
  - c. Assist athletes in progressing through skill levels, observes, and corrects errors, and focuses on the development of required water polo skills, and game tactics among team members
  - d. Attend all practices, competitions, team, and related department meetings
  - e. Actively provide instruction and feedback to athletes and other coaches and in accordance with USA Water Polo, Utah Water Polo, FINA, and other local league rules and bylaws.
  - f. Communicate and promote team information with the public, athletes, and parents through appropriate electronic methods (Team Snap. website, email, social media, etc...)
2. Organize, plan, schedule, host, and attend a variety of opportunities for competition;
  - a. Create and submit for approval a seasonal schedule of game/tournament attendance and hosting calendar for the team.
  - b. Submit appropriate player/team registration and related paperwork to USA Water Polo & local leagues.
  - c. Coordinate, and organize with the Aquatics & Fitness Director and Aquatic Managers all scheduling, equipment and personnel needs for both home and away games & tournaments
  - d. Operate water polo scoring equipment for facility hosted games or tournaments that do not require a coach function.
3. Assist in the monitoring of revenues and expenditures;
  - a. Monitor program for revenue and cost effectiveness and recommend changes for improvement;
  - b. Ensure that participants have paid the appropriate fees and completed all registration paperwork;
  - c. Assist in the preparation and implementation of seasonal water polo budget;
  - d. Follow the District's procurement policy in purchasing goods and services;
  - e. Maintain attendance rolls and provide timely reports to the Aquatic management team on a daily, weekly, and monthly basis or as required by management.
4. Maintain the professional atmosphere of the Recreation Center and of the coaching profession;
  - a. Always conduct oneself in a professional manner while at the Recreation Center and at other facilities;
  - b. Ensure that athletes and assistant coaches show mature and respectful behavior;
  - c. Maintain active involvement in related professional organizations (USA Water Polo, Utah Water Polo);
  - d. Handle complaints and/or comments in an expedient and courteous manner as they arise;
  - e. Maintain positive public relations for the facility;
  - f. Set a positive example by following and enforcing Recreation Center policies;
  - g. Help keep the Recreation Center clean, particularly the areas used by the water polo teams.
5. Responsible for the safety of the participants
  - a. Ensure that appropriate techniques and methods are implemented to help prevent injury to the athletes;
  - b. Ensure the practice environment is free from hazards and report any deficiencies to aquatic management or maintenance staff;
  - c. Responsible for making sure that all equipment is functional, in good working order and that it is set-up and put away properly to maximize the safe and effective usage of equipment and supplies;

- d. Supervise participants to help prevent unsafe behavior;
  - e. Attends to the emotional and mental wellbeing of athletes
  - f. Understand and follow guidelines and bylaws of the national and local water polo organizations and leagues;
  - g. Respond properly during any accidents and assist Recreation Center personnel in emergencies
6. Supervise assigned aquatics staff and strive for optimal performance.
- a. Ensure that assistant coaches are performing their job as assigned;
  - b. Actively participate in the recruitment, selection, training, and supervision of assistant coaches
  - c. Plan and attend coaches training/meeting – agenda and topics must be pre-approved by Aquatic & Fitness Director;
  - d. Ensure that directly supervised employees are current on their training, certifications, and registration with the local and national governing body.
7. Other duties as assigned.

**MINIMUM QUALIFICATIONS:**

1. Education and Experience
  - High school diploma or GED equivalent
  - Previous water polo playing experience required throughout High School and College – Club or NCAA
  - Minimum of two years of experience coaching water polo - Club, High School, or Collegiate level teaching experience
2. Knowledge, Skill, and Abilities:
  - High school diploma or GED equivalent
  - Knowledge of the fundamental skills and techniques, as well as the advanced techniques of water polo
  - A working knowledge of the philosophy and objectives of community recreation programming; the bylaws, national and local rules and regulations of water polo as well as a variety of aquatic activities; modern office management practices and procedures; basic accounting and bookkeeping; state and federal regulations governing facility and pool operations; public health standards related to pool operation; operation of personal computers and various software applications including spread sheets, word processing, etc; basic office equipment.
  - Ability to coach to both male and female athletes
  - Ability to teach, enforce, advocate and model appropriate behavior, character traits and educational values to youth athletes
3. Special Qualifications:
  - High school diploma or GED equivalent
  - Must be registered, or be registered within 30 days of hire, as a Coach with USA Water Polo
  - Must hold, or be able to obtain within 30 days of hire, American Red Cross certifications in Safety Training for Coaches, First Aid, and CPR for the Professional Rescuer

**DESIRED QUALIFICATIONS:**

1. Previous experience as a Head Coach or at least 3 years of water polo coaching experience
2. College level participation in the particular sport being coached
3. Graduation from an accredited four-year college or university with a Bachelor's degree
4. Coach certification from a National Organization in the sport being coached

**WORKING CONDITIONS:**

1. Willing and available to work early mornings, mid-day, evenings, weekends, and holidays
2. Moderate physical activity including pushing, pulling, and lifting medium weights
3. Uncomfortable working positions such as stooping, crouching, and bending
4. May have a few disagreeable elements such as noise, poor ventilation, or extreme or uneven temperatures
5. Work inside and outside
6. Exposure to stressful situations as a result of human behavior